

**Friends of the Brownsburg Public Library
Annual Members & Regular Board Meeting
May 12, 2025**

Linda Peterson-Roe, President, called the annual meeting to order at 6:34 p.m.

ATTENDANCE

Present: Elainna Fair, Lara Boulton (Zoon), Linda Peterson-Roe, Rhonda Nelson, and Tracey Quesada

Absent:

Staff: Denise Robinson and Amie Scott

Other: Sara Wigman

ANNUAL MEMBERS MEETING

2024 REVIEW OF PROGRAMS

Denise shared a brief PowerPoint reviewing our program highlights from 2024. She also presented a handout that our Library Services Manager, Robbi Caldwell, put together with Summer Reading statistics as well as overall program stats from last year.

2024 FINANCIAL REVIEW

Denise went through our December 2024 overview encompassing the full year. Programming in Library Services was under budget for the year. Our Fundraising category didn't really have a beginning budget, but despite the expenses our revenues were still pretty good with over \$1,000 in revenues.

OTHER ITEMS

The annual meeting concluded at 6:50 p.m.

BOARD MEETING

Linda Peterson-Roe, President, called the regular meeting to order at 6:50 p.m.

ATTENDANCE

Present: Elainna Fair, Lara Boulton, Linda Peterson-Roe, Rhonda Nelson, and Tracey Quesada

Absent:

Staff: Denise Robinson and Amie Scott

Other:

APPROVAL OF MINUTES

Elainna Fair moved approval of the February Minutes as presented. The motion was seconded by Rhonda Nelson and carried unanimously.

BUSINESS ARISING FROM THE MINUTES

None.

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CORRESPONDENCE AND COMMUNICATIONS

None.

FINANCIAL REVIEW

Denise reviewed the financials for January, February, March, and April with the board.

- **Shop Update**
It's moving along, nothing to report. Donations seemed to have slow down a bit, but things are moving.
- **2025 Membership Drive Update**
Membership is going well with over \$7,500 in membership revenues.
- **2025/2026 MLIS Tuition Reimbursement**
Denise will reach out to Wanda to confirm her participation in the scholarship. If Wanda is on board Tracey Quesada moved approval to continue the Friends involvement and Rhonda Nelson seconded. The motion passed unanimously.
- **CREDIT CARD ANALYSIS**
Denise presented a spreadsheet that gave us a baseline of our overall fees and also investigated other companies' (Stripe, Square) percentage charges. At this time, we'll keep an eye on the rates and adjust accordingly but will consider this the cost of doing business.

FUNDRAISING

- Night in the Stacks – date set for February 21, 2026
- Santa Shop (Children's Christmas Shopping Store) - Revisit December 2025
Linda Peterson-Roe moved approval for \$1,500 for the Santa Shop fundraiser and Rhonda Nelson seconded. The motion passed unanimously.
- eBay Sales - We've had ten (10) sales since last November with about \$289 in sales this year.
- Kroger Rewards – \$104.95 from 32 Households
♣ \$114.42 (1/22/25) ♣ \$116.48 (11/4/24) ♣ \$80.75 (7/23/24)
- Dine to Donate Opportunities - We're looking into options and will pursue these as ways to bring in small amounts.
- Raise Right Fundraiser - We see small amounts from this one, but it's an option.

DIRECTOR'S REPORT

Denise filed our Form 990 with the Internal Revenue Service to maintain our 501(c)3 status and we're all set.

OTHER ITEMS

Discussion ensued about the new budget caps as well as the impact to the Indiana State Library and will potentially impact us.

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DATE AND TIME OF NEXT MEETING

August 11, 2025 @ 6:30 p.m.

There being no further business the meeting adjourned at 8:14 p.m.

Respectfully submitted,

Rhonda Nelson
Secretary