

Friends of the Brownsburg Public Library
April 2023 Financial Report

Friends of the Brownsburg Public Library						
Balance Sheet						
Year to Date 2023						
	January 1, 2023			Account	April 30, 2023	Interest
	Cash Balance	Revenues	Expenditures	Transfers	Cash Balance	Rate
Hendricks County Bank	\$ 4,051.21	\$ 7,727.72	\$ 7,667.44	\$ -	\$ 4,111.49	0.03%
First Merchants Money Market	\$ 33,135.12	\$ 127.81	\$ -	\$ -	\$ 33,262.93	2.02%

April 2023 Expenses - \$3,054.53

Date	Check #	Vendor	Amount	Expense – Note
4/5/23	4547	4 Imprint Inc	\$994.10	Booster Bunch – Annual Gift
4/5/23	4548	Amazon Capital Services	\$371.25	Coffee Supplies - \$99.92 Online Sales Supplies - \$46.12 Library Shop Supplies - \$32.98 Adult Program Supplies - \$36.77 Children’s Program Supplies - \$17.00 Outreach - \$138.46
4/5/23	4549	Monsoon	\$99.00	Online Sales Services
4/13/23	4550	Brownsburg Public Library	\$50.00	<i>Donation – Moved to Operating Unrestricted Gift Fund</i>
4/25/23	4551	VOID		
4/25/23	4552	Leslie Smyser	\$48.68	Children’s Program Supplies
4/25/23	4553	First Merchants Cardmember Service	\$1,151.19	Booster Bunch – (\$773.57) Supplies - \$13.79 Outreach - \$1,771.40 Volunteer Recognition - \$125.00 Online Sales – Services - \$14.57
4/25/23	4554	First Merchants Cardmember Service	\$210.10	YA Program Supplies - \$60.10 Online Sales – Shipping Charges - \$150.00
4/27/23	4555	Denise Robinson	\$104.48	Staff In-Service
Automatic Payments				
4/30/23		April Credit Card Fees	\$28.10	
4/30/23		April Online Credit Card Fees (Stripe)	\$1.75	Library Donation
Cash Reimbursement				
4/14/23		Interactive Movie Night	\$23.75	YA Program Supplies

4/24/23		DIY 4 th of July Program	\$16.25	Children's Program Supplies
4/24/23		Earth Day Stem Lab	\$5.88	Children's Program Supplies

\$3,054.53

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022	121	45	37%	\$5,320	\$44	819
2023	95	13	14%	\$5,100	\$53	825

Mailed on December 5, 2022 to 118 Members and 707 prospective members. As of 3/9/2023, we received 95 membership forms.

- 13 new (2% of 707 prospective members)
- 82 returning (69% of 118 members)

2023 Revenue Analysis							
	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total	
Library Shop	\$ 2,981.54	\$ 942.24	32%	68%	\$ 2,039.30	46%	
Online Sales	\$ 1,547.81	\$ 918.63	59%	41%	\$ 629.18	14%	
Holiday Shop (2023)	\$ -	\$ -	#DIV/0!	#DIV/0!	\$ -	0%	
Coffee Sales	\$ 311.00	\$ 353.41	114%	-14%	\$ (42.41)	-1%	
Membership	\$ 1,800.00	\$ 10.99	1%	99%	\$ 1,789.01	41%	
	\$ 6,640.35	\$ 2,225.27			\$ 4,415.08		

Library Shop - Paid 2022 Sales Tax in January for \$768.32

**BROWNSBURG PUBLIC LIBRARY
REVENUE AND EXPENSE STATEMENT
As of April 30, 2023**

	YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
REVENUES					
Sales					
Library Shop (Jan - Nov)	\$ 2,981.54	\$ 5,000	59.63%	\$ 1,163	\$ 2,018
Online Sales	\$ 1,547.81	\$ 4,000	38.70%	\$ 214	\$ 2,452
Holiday Shop (December)	\$ 629.25	\$ 4,000	15.73%	\$ 629	\$ 3,371
Coffee Sales	\$ 311.00	\$ 1,000	31.10%	\$ (22)	\$ 689
Fundraiser	\$ -	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues					
Membership (Dec - March)	\$ 1,800.00	\$ 4,000	45.00%	\$ (1,200)	\$ 2,200
Donations	\$ 457.58	\$ 1,000	45.76%	\$ 124	\$ 542
Interest Earned	\$ 128.35	\$ 50	256.70%	\$ 112	\$ (78)
Miscellaneous Revenues	\$ -	\$ -			\$ -
Program Revenues					
Adult Program Fees	\$ -	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees	\$ -	\$ -			\$ -
Total revenues	\$ 7,855.53	\$ 20,050	39.18%	\$ 1,021	\$ 12,194 *

Notes

* Revenue = 39.18% received and Expenditures = 21.31% spent

EXPENSES	YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$\$ REMAINING
Sale Supplies					
Library Shop Supplies	\$ 32.98	\$ 400	8.25%	\$ (100)	\$ 367
Library Shop Taxes & Credit Card Fees	\$ 909.26	\$ 1,400	64.95%	\$ 443	\$ 491
Online Sales - Supplies	\$ 82.11	\$ 800	10.26%	\$ (185)	\$ 718
Online Sales - Services	\$ 436.52	\$ 1,500	29.10%	\$ (63)	\$ 1,063
Online Sales - Shipping Charges	\$ 400.00	\$ 3,000	13.33%	\$ (600)	\$ 2,600
Holiday Shop Supplies (Sept-Nov)	\$ -	\$ 1,500	0.00%	\$ -	\$ 1,500
Coffee Supplies	\$ 353.41	\$ 1,000	35.34%	\$ 20	\$ 647
Other Revenue Supplies					
Membership Supplies	\$ 10.99	\$ 150	7.33%	\$ 11	\$ 139
Fundraiser Supplies	\$ -	\$ 100	0.00%	\$ -	\$ 100
Library Meeting Supplies	\$ -	\$ 200	0.00%	\$ (67)	\$ 200
Library Materials & Support					
General Supplies	\$ 65.99	\$ 100	65.99%	\$ 33	\$ 34
Christmas Decorations	\$ -	\$ 3,000	0.00%	\$ -	\$ 3,000
General Services	\$ -	\$ -	0.00%	\$ -	\$ -
Library Material (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ -	\$ -	0.00%	\$ -	\$ -
Program Supplies					
Adult Program Supplies	\$ 140.82	\$ 800	17.60%	\$ (126)	\$ 659
Winter Reading Program	\$ -	\$ 500	0.00%	\$ (167)	\$ 500
YA Program Supplies	\$ 191.10	\$ 1,500	12.74%	\$ (309)	\$ 1,309
Children's Program Supplies	\$ 259.35	\$ 2,000	12.97%	\$ (407)	\$ 1,741
All Family Special Programs	\$ -	\$ 800	0.00%	\$ (267)	\$ 800
Summer Reading Program	\$ -	\$ 1,000	0.00%	\$ (333)	\$ 1,000
General Program Supplies	\$ 198.46	\$ 750		\$ (52)	\$ 552
Outreach/Volunteer					
Outreach-General	\$ 1,950.81	\$ 3,000	65.03%	\$ 951	\$ 1,049
Book Weeks	\$ -	\$ 150	0.00%	\$ (50)	\$ 150
Holiday Handout Supplies	\$ -	\$ 750	0.00%	\$ (250)	\$ 750
Business Outreach	\$ -	\$ 200	0.00%	\$ (67)	\$ 200
School Outreach	\$ -	\$ 100	0.00%	\$ (33)	\$ 100
Volunteer Recognition	\$ 125.00	\$ 300	41.67%	\$ 25	\$ 175
Dues & Luncheons	\$ -	\$ 225	0.00%	\$ (75)	\$ 225
Staff Support					
Booster Bunch	\$ 2,406.16	\$ 4,750	50.66%	\$ 823	\$ 2,344
Staff Risky Business Grant	\$ -	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$ 104.48	\$ 3,500	2.99%	\$ (1,646)	\$ 3,396
Total Expenses	\$ 7,667.44	\$ 35,975	21.31%	\$ (1,982)	\$ 28,308 3
Net Difference	\$ 188.09	\$ (15,925)			