

**Friends of the Brownsburg Public Library  
July 2023 Financial Report**

<b>Friends of the Brownsburg Public Library Balance Sheet Year to Date 2023</b>						
	January 1, 2023 Cash Balance	Revenues	Expenditures	Account Transfers	July 31, 2023 Cash Balance	Interest Rate
Hendricks County Bank	\$ 4,051.21	\$ 14,818.62	\$ 16,109.80	\$ 5,000.00	\$ 7,760.03	0.03%
First Merchants Money Market	\$ 33,135.12	\$ 276.12	\$ -	\$ (5,000.00)	\$ 28,411.24	2.02%

**July 2023 Expenses - \$720.19**

Date	Check #	Vendor	Amount	Expense – Note
7/5/23	4572	Amazon Capital Services	\$99.56	Coffee Supplies - \$12.99 Library Shop Supplies - \$13.99 Holiday Shop Supplies - \$17.62 YA Program Supplies - \$9.86 Children’s Program Supplies - \$45.10
7/5/23	4573	Staples Business Credit	\$73.88	General Program Supplies
7/6/23	4574	Monsoon	\$99.00	Online Sales Services
7/11/23	4575	Jennifer Webb-Sovern	\$20.00	Outreach – Booth Fee
7/12/23	4576	Emily Fleischer	\$52.50	Children’s Program Supplies – Itty Bitty Summer Programs
7/21/23	4577	Sobia Khan	\$36.72	Adult Program Supplies
7/25/23	4578	Elan Financial Services	\$123.31	Supplies – (\$6.70) YA Program Supplies - \$27.02 Outreach - \$52.99 Online Sales – Shipping Charges - \$50.00
7/25/23	4579	Elan Financial Services	\$126.47	Outreach - \$52.28 Online Sales – Services - \$74.19
7/31/23	4580	Staples Business Credit	\$23.99	General Program Supplies
<b>Automatic Payments</b>				
7/31/23		July Credit Card Fees	\$53.26	
7/31/23		July Online Credit Card Fees (Stripe)	\$0	
<b>Cash Reimbursement</b>				
7/24/23		Get Ready for Kindergarten	\$11.50	Children’s Program Supplies

**\$720.19**

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022	121	45	37%	\$5,320	\$44	819
2023	96	14	14%	\$5,160	\$53	825

Mailed on December 5, 2022 to 118 Members and 707 prospective members. As of 8/8/2023, we received 96 membership forms.

- 14 new (2% of 707 prospective members)
- 82 returning (69% of 118 members)

<b>2023 Revenue Analysis</b>						
	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total
Library Shop	\$ 5,464.54	\$ 1,526.27	28%	72%	\$ 3,938.27	62%
Online Sales	\$ 2,288.83	\$ 1,613.86	71%	29%	\$ 674.97	11%
Holiday Shop (2023)	\$ -	\$ 229.62	#DIV/0!	#DIV/0!	\$ (229.62)	-4%
Coffee Sales	\$ 687.00	\$ 547.11	80%	20%	\$ 139.89	2%
Membership	\$ 1,860.00	\$ 10.99	1%	99%	\$ 1,849.01	29%
	\$ 10,300.37	\$ 3,927.85			\$ 6,372.52	
Library Shop - Paid 2022 Sales Tax in January for \$768.32						

**BROWNSBURG PUBLIC LIBRARY  
REVENUE AND EXPENSE STATEMENT  
As of July 31, 2023**

	YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
<b>REVENUES</b>					
Sales					
Library Shop (Jan - Nov)	\$ 5,464.54	\$ 5,000	109.29%	\$ 2,283	\$ (465)
Online Sales	\$ 2,288.83	\$ 4,000	57.22%	\$ (45)	\$ 1,711
Holiday Shop (December)	\$ 629.25	\$ 4,000	15.73%	\$ 629	\$ 3,371
Coffee Sales	\$ 687.00	\$ 1,000	68.70%	\$ 104	\$ 313
Fundraiser	\$ -	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues					
Membership (Dec - March)	\$ 1,860.00	\$ 4,000	46.50%	\$ (1,140)	\$ 2,140
Donations	\$ 837.99	\$ 1,000	83.80%	\$ 255	\$ 162
Interest Earned	\$ 277.13	\$ 50	554.26%	\$ 248	\$ (227)
Miscellaneous Revenues	\$ 50.00	\$ -			\$ (50)
Program Revenues					
MLIS Scholarship	\$ 3,000.00	\$ -			\$ -
Adult Program Fees	\$ -	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees					
<b>Total revenues</b>	<b>\$ 15,094.74</b>	<b>\$ 20,050</b>	<b>75.29%</b>	<b>\$ 2,334</b>	<b>\$ 7,955 *</b>

Notes

\* Revenue = 75.29% received and Expenditures = 44.78% spent

	YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$\$ REMAINING
<b>EXPENSES</b>					
Sale Supplies					
Library Shop Supplies	\$ 464.64	\$ 400	116.16%	\$ 231	\$ (65)
Library Shop Taxes & Credit Card Fees	\$ 1,061.63	\$ 1,400	75.83%	\$ 245	\$ 338
Online Sales - Supplies	\$ 82.11	\$ 800	10.26%	\$ (385)	\$ 718
Online Sales - Services	\$ 881.75	\$ 1,500	58.78%	\$ 7	\$ 618
Online Sales - Shipping Charges	\$ 650.00	\$ 3,000	21.67%	\$ (1,100)	\$ 2,350
Holiday Shop Supplies (Sept-Nov)	\$ 229.62	\$ 1,500	15.31%	\$ 230	\$ 1,270
Coffee Supplies	\$ 547.11	\$ 1,000	54.71%	\$ (36)	\$ 453
Other Revenue Supplies					
Membership Supplies	\$ 10.99	\$ 150	7.33%	\$ 11	\$ 139
Fundraiser Supplies	\$ 50.00	\$ 100	50.00%	\$ 50	\$ 50
Library Meeting Supplies	\$ -	\$ 200	0.00%	\$ (117)	\$ 200
Library Materials & Support					
General Supplies	\$ 20.50	\$ 100	20.50%	\$ (38)	\$ 80
Christmas Decorations	\$ -	\$ 3,000	0.00%	\$ -	\$ 3,000
General Services	\$ -	\$ -	0.00%	\$ -	\$ -
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ -	\$ -	0.00%	\$ -	\$ -
Program Supplies					
Adult Program Supplies	\$ 229.31	\$ 800	28.66%	\$ (237)	\$ 571
Winter Reading Program	\$ -	\$ 500	0.00%	\$ (292)	\$ 500
YA Program Supplies	\$ 274.91	\$ 1,500	18.33%	\$ (600)	\$ 1,225
Children's Program Supplies	\$ 710.31	\$ 2,000	35.52%	\$ (456)	\$ 1,290
All Family Special Programs	\$ -	\$ 800	0.00%	\$ (467)	\$ 800
Summer Reading Program	\$ 1,000.00	\$ 1,000	100.00%	\$ 417	\$ -
General Program Supplies	\$ 326.46	\$ 750		\$ (111)	\$ 424
Outreach/Volunteer					
Outreach-General	\$ 4,651.51	\$ 3,000	155.05%	\$ 1,652	\$ (1,652)
Book Weeks	\$ -	\$ 150	0.00%	\$ (88)	\$ 150
Holiday Handout Supplies	\$ 500.00	\$ 750	66.67%	\$ 63	\$ 250
Business Outreach	\$ -	\$ 200	0.00%	\$ (117)	\$ 200
School Outreach	\$ -	\$ 100	0.00%	\$ (58)	\$ 100
Volunteer Recognition	\$ 125.00	\$ 300	41.67%	\$ (50)	\$ 175
Dues & Luncheons	\$ -	\$ 225	0.00%	\$ (131)	\$ 225
Staff Support					
Booster Bunch	\$ 3,463.80	\$ 4,750	72.92%	\$ 693	\$ 1,286
MLIS Scholarship	\$ -	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$ 830.15	\$ 3,500	23.72%	\$ (920)	\$ 2,670
<b>Total Expenses</b>	<b>\$ 16,109.80</b>	<b>\$ 35,975</b>	<b>44.78%</b>	<b>\$ (703)</b>	<b>\$ 19,865</b>
<b>Net Difference</b>	<b>\$ (1,015.06)</b>	<b>\$ (15,925)</b>			