

Friends of the Brownsburg Public Library
March 2023 Financial Report

Friends of the Brownsburg Public Library						
Balance Sheet						
Year to Date 2023						
	January 1, 2023				March 31, 2023	Interest
	Cash Balance	Revenues	Expenditures	Account Transfers	Cash Balance	Rate
Hendricks County Bank	\$ 4,051.21	\$ 6,091.63	\$ 4,612.91	\$ -	\$ 5,529.93	0.03%
First Merchants Money Market	\$ 33,135.12	\$ 71.40	\$ -	\$ -	\$ 33,206.52	1.26%

March 2023 Expenses - \$1,585.98

Date	Check #	Vendor	Amount	Expense – Note
3/3/23	4541	Amazon Capital Services	\$158.79	Booster Bunch - \$34.97 Coffee Supplies - \$100.85 Outreach - \$22.97
3/8/23	4542	Monsoon	\$99.00	Online Sales Services
3/21/23	4543	First Merchants Cardmember Service	\$150.20	Booster Bunch - \$43.50 Supplies - \$6.70 Online Sales – Shipping Charges - \$100.00
3/21/23	4544	First Merchants Cardmember Service	\$897.13	Booster Bunch - \$882.56 Online Sales – Services - \$14.57
3/21/23	4545	<i>Bob Ostrander</i>	\$50.00	<i>Adult Program Presenter – Program was cancelled; check not distributed</i>
3/22/23	4546	Laurie Watson	\$150.00	Booster Bunch – Retirement Gift
Automatic Payments				
3/31/23		March Credit Card Fees	\$30.86	
3/31/23		March Online Credit Card Fees (Stripe)	\$0	None
Cash Reimbursement				
3/10/23		Cash for B-Day and Anniv Gifts	\$50.00	Booster Bunch
3/21/23		March Activity Prizes	\$50.00	Booster Bunch

\$1,585.98

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022	121	45	37%	\$5,320	\$44	819
2023	95	13	14%	\$5,100	\$53	825

Mailed on December 5, 2022 to 118 Members and 707 prospective members. As of 3/9/2023, we received 95 membership forms.

- 13 new (2% of 707 prospective members)
- 82 returning (69% of 118 members)

2023 Revenue Analysis						
	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total
Library Shop	\$ 2,199.19	\$ 879.41	40%	60%	\$ 1,319.78	39%
Online Sales	\$ 880.94	\$ 608.94	69%	31%	\$ 272.00	8%
Holiday Shop (2023)	\$ -	\$ -	#DIV/0!	#DIV/0!	\$ -	0%
Coffee Sales	\$ 241.00	\$ 253.49	105%	-5%	\$ (12.49)	0%
Membership	\$ 1,800.00	\$ 10.99	1%	99%	\$ 1,789.01	53%
	\$ 5,121.13	\$ 1,752.83			\$ 3,368.30	
Library Shop - Paid 2022 Sales Tax in January for \$768.32						

**BROWNSBURG PUBLIC LIBRARY
REVENUE AND EXPENSE STATEMENT
As of March 31, 2023**

C	YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER)	\$\$
				TO DATE	OUTSTANDING
REVENUES					
Sales					
Library Shop (Jan - Nov)	\$ 2,199.19	\$ 5,000	43.98%	\$ 836	\$ 2,801
Online Sales	\$ 880.94	\$ 4,000	22.02%	\$ (119)	\$ 3,119
Holiday Shop (December)	\$ 629.25	\$ 4,000	15.73%	\$ 629	\$ 3,371
Coffee Sales	\$ 241.00	\$ 1,000	24.10%	\$ (9)	\$ 759
Fundraiser	\$ -	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues					
Membership (Dec - March)	\$ 1,800.00	\$ 4,000	45.00%	\$ (1,200)	\$ 2,200
Donations	\$ 340.83	\$ 1,000	34.08%	\$ 91	\$ 659
Interest Earned	\$ 71.82	\$ 50	143.64%	\$ 59	\$ (22)
Miscellaneous Revenues	\$ -	\$ -			\$ -
Program Revenues					
Adult Program Fees	\$ -	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees					
Total revenues	\$ 6,163.03	\$ 20,050	30.74%	\$ 287	\$ 13,887

Notes

* Revenue = 30.74% received and Expenditures = 12.82% spent

EXPENSES	YEAR TO DATE	BUDGET	% USED	OVER/(UNDER)	\$ REMAINING
				TO DATE	
Sole Supplies					
Library Shop Supplies	\$ -	\$ 400	0.00%	\$ (100)	\$ 400
Library Shop Taxes & Credit Card Fees	\$ 879.41	\$ 1,400	62.82%	\$ 529	\$ 521
Online Sales - Supplies	\$ 35.99	\$ 800	4.50%	\$ (164)	\$ 764
Online Sales - Services	\$ 322.95	\$ 1,500	21.53%	\$ (52)	\$ 1,177
Online Sales - Shipping Charges	\$ 250.00	\$ 3,000	8.33%	\$ (500)	\$ 2,750
Holiday Shop Supplies (Sept-Nov)	\$ -	\$ 1,500	0.00%	\$ -	\$ 1,500
Coffee Supplies	\$ 253.49	\$ 1,000	25.35%	\$ 3	\$ 747
Other Revenue Supplies					
Membership Supplies	\$ 10.99	\$ 150	7.33%	\$ 11	\$ 139
Fundraiser Supplies	\$ -	\$ 100	0.00%	\$ -	\$ 100
Library Meeting Supplies	\$ -	\$ 200	0.00%	\$ (50)	\$ 200
Library Materials & Support					
General Supplies	\$ 52.20	\$ 100	52.20%	\$ 27	\$ 48
Christmas Decorations	\$ -	\$ 3,000	0.00%	\$ -	\$ 3,000
General Services	\$ -	\$ -	0.00%	\$ -	\$ -
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ -	\$ -	0.00%	\$ -	\$ -
Program Supplies					
Adult Program Supplies	\$ 104.05	\$ 800	13.01%	\$ (96)	\$ 696
Winter Reading Program	\$ -	\$ 500	0.00%	\$ (125)	\$ 500
YA Program Supplies	\$ 107.25	\$ 1,500	7.15%	\$ (268)	\$ 1,393
Children's Program Supplies	\$ 171.54	\$ 2,000	8.58%	\$ (328)	\$ 1,828
All Family Special Programs	\$ -	\$ 800	0.00%	\$ (200)	\$ 800
Summer Reading Program	\$ -	\$ 1,000	0.00%	\$ (250)	\$ 1,000
General Program Supplies	\$ 198.46	\$ 750		\$ 11	\$ 552
Outreach/Volunteer					
Outreach-General	\$ 40.95	\$ 3,000	1.37%	\$ (709)	\$ 2,959
Book Weeks	\$ -	\$ 150	0.00%	\$ (38)	\$ 150
Holiday Handout Supplies	\$ -	\$ 750	0.00%	\$ (188)	\$ 750
Business Outreach	\$ -	\$ 200	0.00%	\$ (50)	\$ 200
School Outreach	\$ -	\$ 100	0.00%	\$ (25)	\$ 100
Volunteer Recognition	\$ -	\$ 300	0.00%	\$ (75)	\$ 300
Dues & Luncheons	\$ -	\$ 225	0.00%	\$ (56)	\$ 225
Staff Support					
Booster Bunch	\$ 2,185.63	\$ 4,750	46.01%	\$ 998	\$ 2,564
Staff Risky Business Grant	\$ -	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$ -	\$ 3,500	0.00%	\$ -	\$ 3,500
Total Expenses	\$ 4,612.91	\$ 35,975	12.82%	\$ (1,398)	\$ 31,362
Net Difference	\$ 1,550.12	\$ (15,925)			