

**Friends of the Brownsburg Public Library**  
**August 2022 Financial Report**

<b>Friends of the Brownsburg Public Library</b>						
<b>Balance Sheet</b>						
<b>Year to Date 2022</b>						
	January 1, 2022			Account	August 31, 2022	Interest
	Cash Balance	Revenues	Expenditures	Transfers	Cash Balance	Rate
Hendricks County Bank	\$ 7,750.26	\$ 12,220.88	\$ 15,063.22	-	\$ 4,907.92	0.03%
First Merchants Money Market	\$ 33,016.62	\$ 29.89	-	-	\$ 33,046.51	0.20%

**August 2022 Expenses - \$2,348.29**

Date	Check #	Vendor	Amount	Expense – Note
8/8/22	4481	Monsoon	\$99.00	Online Sales Services
8/9/22	4482	Kelsey Abernathy	\$73.64	YA Program Supplies
8/16/22	4483	First Merchants Cardmember Service	\$83.98	YA Program Supplies – \$11.98 Online Sales – Shipping Charges - \$50.00 Dues & Luncheons - \$22.00
8/16/22	4484	First Merchants Cardmember Service	\$1,115.27	Booster Bunch - \$472.06 Outreach – General - \$40.20 Staff In-Service - \$572.00 Online Sales – Services - \$31.01
8/16/22	4485	Amazon	\$773.19	Coffee Supplies - \$535.47 Library Shop Supplies - \$46.98 Holiday Shop Supplies - \$23.08 Adult Program Supplies - \$12.99 Children’s Program Supplies - \$52.22 Outreach – General - \$82.67 Books - \$19.78
8/30/22	4486	Chase Card Services	\$135.28	YA Program Supplies - \$135.28
8/31/22	4487	Kelsey Abernathy	\$17.97	Booster Bunch
<b>Automatic Payments</b>				
8/31/22		August Credit Card Fees	\$29.48	
7/31/22		August Online Credit Card Fees (Stripe)	\$0	
<b>Cash Reimbursement</b>				
8/5/22		Bday Gift	\$5.00	Booster Bunch
8/8/22		Thursday Book Club & Westside Wordsmith	\$15.48	Adult Program Supplies

**\$2,348.29**

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022 – as of 9/8/2022	117	42	36%	\$5,215	\$45	819

Mailed on December 13 to 108 2021 Members and 711 prospective members. As of 9/8/2022, we received 117 membership forms.

- 42 new (6% of 711 prospective members)
- 75 returning (69% of 108 2021 members)

<b>2022 Revenue Analysis</b>						
	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total
Library Shop	\$ 5,667.03	\$ 1,243.60	22%	78%	\$ 4,423.43	68%
Online Sales	\$ 2,360.61	\$ 2,110.29	89%	11%	\$ 250.32	4%
Holiday Shop (2022)	\$ -	\$ 23.08	0%	0%	\$ (23.08)	0%
Coffee Sales	\$ 519.00	\$ 961.26	185%	-85%	\$ (442.26)	-7%
Membership	\$ 2,355.00	\$ 84.14	4%	96%	\$ 2,270.86	35%
	\$ 10,901.64	\$ 4,422.37			\$ 6,479.27	

Library Shop - Paid 2021 Sales Tax in January for \$629.27  
 Online Sales - Paid Annual Services in January along with regular supplies & shipping

**BROWNSBURG PUBLIC LIBRARY  
REVENUE AND EXPENSE STATEMENT  
As of August 31, 2022**

		YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
<b>REVENUES</b>						
Sales						
Library Shop (Jan - Nov)	\$	5,667.03	\$ 5,000	113.34%	\$ 2,031	\$ (667)
Online Sales	\$	2,360.61	\$ 8,000	29.51%	\$ (2,973)	\$ 5,639
Holiday Shop (December)	\$	58.00	\$ 4,000	1.45%	\$ 58	\$ 3,942
Coffee Sales	\$	519.00	\$ 1,000	51.90%	\$ (148)	\$ 481
Fundraiser	\$	-	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues						
Membership (Dec - March)	\$	2,355.00	\$ 3,000	78.50%	\$ 105	\$ 645
Donations	\$	1,259.79	\$ 1,000	125.98%	\$ 593	\$ (260)
Interest Earned	\$	31.34	\$ 25	125.36%	\$ 15	\$ (6)
Miscellaneous Revenues	\$	-	\$ -			\$ -
Program Revenues						
Adult Program Fees	\$	-	\$ -			\$ -
YA Program Fees	\$	-	\$ -			\$ -
Children's Program Fees						
Total revenues	\$	12,250.77	\$ 23,025	53.21%	\$ (319)	\$ 10,774 *

Notes

\* Revenue = 53.21% received and Expenditures = 44.34% spent

		YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$ REMAINING
<b>EXPENSES</b>						
Sale Supplies						
Library Shop Supplies	\$	347.70	\$ 400	86.93%	\$ 81	\$ 52
Library Shop Taxes & Credit Card Fees	\$	895.90	\$ 1,150	77.90%	\$ 129	\$ 254
Online Sales - Supplies	\$	180.44	\$ 800	22.56%	\$ (353)	\$ 620
Online Sales - Services	\$	1,129.85	\$ 1,500	75.32%	\$ 130	\$ 370
Online Sales - Shipping Charges	\$	800.00	\$ 3,000	26.67%	\$ (1,200)	\$ 2,200
Holiday Shop Supplies (Sept-Nov)	\$	23.08	\$ 1,500	1.54%	\$ (477)	\$ 1,477
Coffee Supplies	\$	961.26	\$ 1,000	96.13%	\$ 295	\$ 39
Other Revenue Supplies						
Membership Supplies	\$	84.14	\$ 150	56.09%	\$ 9	\$ 66
Fundraiser Supplies	\$	-	\$ 100	0.00%	\$ -	\$ 100
Library Meeting Supplies	\$	-	\$ 200	0.00%	\$ (133)	\$ 200
Library Materials & Support						
General Supplies	\$	119.27	\$ 100	119.27%	\$ 53	\$ (19)
Christmas Decorations	\$	-	\$ 3,000	0.00%	\$ -	\$ 3,000
General Services	\$	-	\$ -	0.00%		\$ -
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)	\$	34.08	\$ -	0.00%		\$ (34)
Program Supplies						
Adult Program Supplies	\$	79.17	\$ 800	9.90%	\$ (454)	\$ 721
YA Program Supplies	\$	1,070.53	\$ 1,000	107.05%	\$ 404	\$ (71)
Children's Program Supplies	\$	1,318.00	\$ 1,500	87.87%	\$ 318	\$ 182
All Family Special Programs	\$	-	\$ 800	0.00%	\$ (533)	\$ 800
Summer Reading Program	\$	1,000.00	\$ 1,000	100.00%	\$ 333	\$ -
Winter Reading Program	\$	500.00	\$ 500	100.00%	\$ 167	\$ -
General Program Supplies	\$	556.51	\$ -		\$ 557	\$ (557)
Outreach/Volunteer						
Outreach-General	\$	1,274.45	\$ 3,000	42.48%	\$ (726)	\$ 1,726
Book Weeks	\$	84.23	\$ 150	56.15%	\$ (16)	\$ 66
Holiday Handout Supplies	\$	-	\$ 750	0.00%	\$ (500)	\$ 750
Business Outreach	\$	125.00	\$ 200	62.50%	\$ (8)	\$ 75
School Outreach	\$	-	\$ 100	0.00%	\$ (67)	\$ 100
Volunteer Recognition	\$	148.20	\$ 300	49.40%	\$ (52)	\$ 152
Dues & Luncheons	\$	217.00	\$ 225	96.44%	\$ 67	\$ 8
Staff Support						
Booster Bunch	\$	3,542.41	\$ 4,750	74.58%	\$ 376	\$ 1,208
Staff Risky Business Grant	\$	-	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$	572.00	\$ 3,500	16.34%	\$ 572	\$ 2,928
Total Expenses	\$	15,063.22	\$ 33,975	44.34%	\$ 438	\$ 18,912
Net Difference	\$	(2,812.45)	\$ (10,950)			