

Friends of the Brownsburg Public Library

February 2025 Financial Report

| Friends of the Brownsburg Public Library Balance Sheet Year to Date 2025 | | | | | | |
|---|---------------------------------|-------------|--------------|----------------------|-----------------------------------|------------------|
| | January 1, 2025 Cash Balance | Revenues | Expenditures | Account Transfers | February 28, 2025 Cash Balance | Interest Rate |
| Hendricks County Bank | \$ 14,452.57 | \$ 5,190.76 | \$ 8,405.18 | | \$ 11,238.15 | 0.03% |
| First Merchants Money Market | \$ 29,257.08 | \$ 13.21 | \$ - | | \$ 29,270.29 | 0.01% |
| | \$ 43,709.65 | \$ 5,203.97 | \$ 8,405.18 | \$ - | \$ 40,508.44 | |

February 2025 Expenses - \$4,603.45

| Date | Check # | Vendor | Amount | Expense – Note |
|---------------------------|---------|--|--------------------------------------|---|
| 2/10/25 | 4754 | Amazon Capital Services | \$516.59 | Coffee Supplies - \$162.68 Fundraiser Supplies - \$232.96 YA Program Supplies - \$33.49 Children's Program Supplies - \$79.47 Graphics Room Supplies - \$7.99 |
| 2/10/25 | 4755 | Cristi McGill | \$35.27 | Children's Program Supplies |
| 2/10/25 | 4756 | Staples | \$112.64 | Graphics Room Supplies |
| 2/12/25 | 4757 | Demco | \$20.24 | Children's Program Supplies |
| 2/14/25 | 4758 | Brownsburg Public Library | \$1,750.00 (R=\$250 E=\$1,500) | Donations - \$250 Reading Program - \$1,500 |
| 2/19/25 | 4759 | Farah Ahmed | \$34.74 | Adult Program Supplies |
| 2/20/25 | 4760 | First Merchants Cardmember Service | \$120.64 | Booster Bunch - \$79.00 YA Program Supplies - \$41.64 |
| 2/20/25 | 4761 | First Merchants Cardmember Service | \$2,218.32 | Booster Bunch - \$27.66 Supplies - \$3.50 Outreach - \$2,187.16 |
| Automatic Payments | | | | |
| 2/28/25 | | February Credit Card Fees | \$36.43 | Total Sales \$328.35 (11.095%) / 49 Items (\$0.74) |
| 2/28/25 | | February Online Credit Card Fees (Stripe) | \$8.58 | Friends Membership - \$25 Reading Sponsorship - \$250 Total Sales \$275 (3.12%) / 2 Items (\$4.29) |

\$4,603.45

Friends Membership

| Year | Members | # of Returning | # of New | Total Mailed | Return % | Total \$ | Avg Gift |
|------|---------|-----------------|----------|--------------|----------|----------|----------|
| 2018 | 58 | | 17 | 178 | 33% | \$2,375 | \$41 |
| 2019 | 84 | | 40 | 1,054 | 8% | \$3,695 | \$44 |
| 2020 | 106 | | 53 | 1,164 | 9% | \$4,180 | \$39 |
| 2021 | 108 | 52 of 106 / 49% | 56 | 862 | 13% | \$4,565 | \$42 |
| 2022 | 121 | 76 of 108 / 70% | 45 / 6% | 819 | 15% | \$5,320 | \$44 |
| 2023 | 99 | 83 of 118 / 70% | 16 / 2% | 825 | 12% | \$5,235 | \$53 |
| 2024 | 104 | 77 of 99 / 78% | 27 / 3% | 1,019 | 10% | \$6,150 | \$59 |
| 2025 | 105 | 82 of 106 / 77% | 23 / 2% | 1,200 | 8.8% | \$6,850 | \$65 |

2025 Revenue Analysis

| | Revenue | Expense | % of Expenses to Revenue | % of Profit to Revenue | Profit/Loss | % of each to the total | 2024 Profit/Loss and % | |
|--|-------------|-------------|--------------------------|------------------------|-------------|------------------------|------------------------|-----|
| Library Shop | \$ 1,340.50 | \$ 1,251.82 | 93% | 7% | \$ 88.68 | 5% | \$ 9,944.05 | 40% |
| Online Sales | \$ - | \$ - | #DIV/0! | #DIV/0! | \$ - | 0% | \$ 2,564.77 | 10% |
| Holiday Shop (2024) | \$ 572.35 | \$ - | 0% | 100% | \$ 572.35 | 29% | \$ 2,772.71 | 11% |
| Coffee Sales | \$ 219.00 | \$ 213.25 | 97% | 3% | \$ 5.75 | 0% | \$ 532.90 | 2% |
| Fundraiser | \$ 189.44 | \$ 323.33 | 171% | -71% | \$ (133.89) | -7% | \$ 1,451.98 | 6% |
| Membership | \$ 1,419.24 | \$ - | 0% | 100% | \$ 1,419.24 | 73% | \$ 7,610.81 | 31% |
| | \$ 3,740.53 | \$ 1,788.40 | | | \$ 1,952.13 | | \$ 24,877.22 | |
| Library Shop - Paid 2024 Sales Tax in January for \$1,118.82 | | | | | | | | |

**BROWNSBURG PUBLIC LIBRARY
REVENUE AND EXPENSE STATEMENT
As of February 28, 2025**

| | YEAR TO DATE | BUDGET | % RECEIVED | OVER/(UNDER) TO DATE | \$\$ OUTSTANDING |
|----------------------------|--------------|-----------|------------|-------------------------|---------------------|
| REVENUES | | | | | |
| Sales | | | | | |
| Library Shop (Jan - Nov) | \$ 1,340.50 | \$ 7,000 | 19.15% | \$ 68 | \$ 5,660 |
| Online Sales | \$ - | \$ - | | \$ - | \$ - |
| Holiday Shop (December) | \$ 572.35 | \$ 3,000 | 19.08% | \$ 572 | \$ 2,428 |
| Coffee Sales | \$ 219.00 | \$ 1,000 | 21.90% | \$ 52 | \$ 781 |
| Other Revenues | | | | | |
| Membership (Dec - March) | \$ 1,419.24 | \$ 4,000 | 35.48% | \$ (581) | \$ 2,581 |
| Fundraiser | \$ 189.44 | \$ 5,000 | 3.79% | \$ (644) | \$ 4,811 |
| Donations | \$ 1,449.51 | \$ 1,000 | 144.95% | \$ 1,283 | \$ (450) |
| Interest Earned | \$ 13.93 | \$ 50 | 27.86% | \$ 6 | \$ 36 |
| Miscellaneous Revenues | \$ - | \$ - | | | \$ - |
| Program Revenues | | | | | |
| MLIS Tuition Reimbursement | \$ - | \$ 1,500 | | | \$ - |
| Program Fees | | \$ - | | | |
| Total revenues | \$ 5,203.97 | \$ 22,550 | 23.08% | \$ 756 | \$ 15,846 * |

Notes

* Revenue = 23.08% received and Expenditures = 26.0% spent

| | YEAR TO DATE | BUDGET | % USED | OVER/(UNDER) TO DATE | \$ REMAINING |
|--|---------------|------------|---------|-------------------------|--------------|
| EXPENSES | | | | | |
| Sale Supplies | | | | | |
| Library Shop Supplies | | \$ 300 | 0.00% | \$ (50) | \$ 300 |
| Library Shop Taxes | \$ 1,118.82 | \$ 900 | 124.31% | \$ 219 | |
| Library Shop Credit Card Fees | \$ 133.00 | \$ 750 | 17.73% | \$ 8 | \$ 617 |
| Online Sales - Supplies | | \$ 50 | 0.00% | \$ (8) | \$ 50 |
| Online Sales - Services | | \$ - | | \$ - | \$ - |
| Online Sales - Shipping Charges | | \$ 200 | 0.00% | \$ (33) | \$ 200 |
| Holiday Shop Supplies (Sept-Nov) | | \$ 500 | 0.00% | \$ - | \$ 500 |
| Coffee Supplies | \$ 213.25 | \$ 1,000 | 21.33% | \$ 47 | \$ 787 |
| Other Revenue Supplies | | | | | |
| Membership Supplies (Oct-Nov) | | \$ 1,000 | 0.00% | \$ - | \$ 1,000 |
| Fundraiser Supplies | \$ 323.33 | \$ 2,500 | 12.93% | \$ 323 | \$ 2,177 |
| Library Meeting Supplies | | \$ 200 | 0.00% | \$ (33) | \$ 200 |
| Library Materials & Support | | | | | |
| General Supplies | \$ 73.60 | \$ 100 | 73.60% | \$ 57 | \$ 26 |
| Christmas Decorations | | \$ 3,000 | 0.00% | \$ - | \$ 3,000 |
| General Services | | \$ - | | \$ - | \$ - |
| Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print) | | \$ - | | \$ - | \$ - |
| Program Supplies | | | | | |
| Adult Program Supplies | \$ 84.55 | \$ 800 | 10.57% | \$ (49) | \$ 715 |
| YA Program Supplies | \$ 97.96 | \$ 1,250 | 7.84% | \$ (110) | \$ 1,152 |
| Children's Program Supplies | \$ 242.11 | \$ 1,500 | 16.14% | \$ (8) | \$ 1,258 |
| All Family Special Programs | | \$ 800 | 0.00% | \$ (133) | \$ 800 |
| Reading Program Sponsorship | \$ 1,500.00 | \$ 1,500 | 100.00% | \$ 1,250 | \$ - |
| General Program Supplies | \$ 120.63 | \$ 750 | 16.08% | \$ (4) | \$ 629 |
| Outreach/Volunteer | | | | | |
| Outreach-General | \$ 2,217.12 | \$ 2,000 | 110.86% | \$ 1,884 | \$ (217) |
| Book Weeks | | \$ 150 | 0.00% | \$ (25) | \$ 150 |
| Holiday Handout Supplies | | \$ 1,000 | 0.00% | \$ (167) | \$ 1,000 |
| Business Outreach | | \$ 200 | 0.00% | \$ (33) | \$ 200 |
| School Outreach | | \$ 100 | 0.00% | \$ (17) | \$ 100 |
| Volunteer Recognition | | \$ 300 | 0.00% | \$ (50) | \$ 300 |
| Dues & Luncheons | | \$ 225 | 0.00% | \$ (38) | \$ 225 |
| Staff Support | | | | | |
| Booster Bunch (Staff Appreciation) | \$ 780.81 | \$ 4,750 | 16.44% | \$ (11) | \$ 3,969 |
| MLIS Tuition Reimbursement | \$ 1,500.00 | \$ 3,000 | 50.00% | \$ - | \$ 1,500 |
| Staff In-Service | | \$ 3,500 | 0.00% | \$ - | \$ 3,500 |
| Total Expenses | \$ 8,405.18 | \$ 32,325 | 26.00% | \$ 2,489 | \$ 23,920 |
| Net Difference | \$ (3,201.21) | \$ (9,775) | | | 3 |