

**Friends of the Brownsburg Public Library
February 2023 Financial Report**

Friends of the Brownsburg Public Library Balance Sheet Year to Date 2023						
	January 1, 2023 Cash Balance	Revenues	Expenditures	Account Transfers	February 28, 2023 Cash Balance	Interest Rate
Hendricks County Bank	\$ 4,051.21	\$ 4,692.09	\$ 3,026.93	\$ -	\$ 5,716.37	0.03%
First Merchants Money Market	\$ 33,135.12	\$ 39.41	\$ -	\$ -	\$ 33,174.53	0.70%

February 2023 Expenses - \$1,074.85

Date	Check #	Vendor	Amount	Expense – Note
2/7/23	4537	Amazon Capital Services	\$256.80	Booster Bunch - \$46.96 Membership Supplies - \$10.99 Coffee Supplies - \$45.33 Children’s Program Supplies - \$2102.86 Graphics Room Supplies - \$32.68 Outreach - \$17.98
2/8/23	4538	Monsoon	\$99.00	Online Sales Services
2/21/23	4539	First Merchants Cardmember Service	\$95.50	Supplies - \$45.50 Online Sales – Shipping Charges - \$50.00
2/21/23	4540	First Merchants Cardmember Service	\$481.57	Booster Bunch - \$459.82 Online Sales – Services - \$21.75
Automatic Payments				
2/28/23		February Credit Card Fees	\$30.23	
2/28/23		February Online Credit Card Fees (Stripe)	\$1.75	Memberships via CC
Cash Reimbursement				
2/28/23		Cash for B-Day and Anniv Gifts	\$110.00	Booster Bunch

\$1,074.85

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022	121	45	37%	\$5,320	\$44	819
2023	95	13	14%	\$5,100	\$53	825

Mailed on December 5, 2022 to 118 Members and 707 prospective members. As of 3/9/2023, we received 95 membership forms.

- 13 new (2% of 707 prospective members)
- 82 returning (69% of 118 members)

2023 Revenue Analysis						
	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total
Library Shop	\$ 1,325.69	\$ 848.55	64%	36%	\$ 477.14	20%
Online Sales	\$ 547.13	\$ 395.37	72%	28%	\$ 151.76	6%
Holiday Shop (2023)	\$ -	\$ -	#DIV/0!	#DIV/0!	\$ -	0%
Coffee Sales	\$ 154.00	\$ 152.64	99%	1%	\$ 1.36	0%
Membership	\$ 1,800.00	\$ 10.99	1%	99%	\$ 1,789.01	74%
	\$ 3,826.82	\$ 1,407.55			\$ 2,419.27	

Library Shop - Paid 2022 Sales Tax in January for \$768.32

**BROWNSBURG PUBLIC LIBRARY
REVENUE AND EXPENSE STATEMENT
As of February 28, 2023**

C	YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$\$ OUTSTANDING
REVENUES					
Sales					
Library Shop (Jan - Nov)	\$ 1,325.69	\$ 5,000	26.51%	\$ 417	\$ 3,674
Online Sales	\$ 547.13	\$ 4,000	13.68%	\$ (120)	\$ 3,453
Holiday Shop (December)	\$ 629.25	\$ 4,000	15.73%	\$ 629	\$ 3,371
Coffee Sales	\$ 154.00	\$ 1,000	15.40%	\$ (13)	\$ 846
Fundraiser	\$ -	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues					
Membership (Dec - March)	\$ 1,800.00	\$ 4,000	45.00%	\$ (200)	\$ 2,200
Donations	\$ 235.75	\$ 1,000	23.58%	\$ 69	\$ 764
Interest Earned	\$ 39.68	\$ 50	79.36%	\$ 31	\$ 10
Miscellaneous Revenues	\$ -	\$ -			\$ -
Program Revenues					
Adult Program Fees	\$ -	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees	\$ -	\$ -			\$ -
Total revenues	\$ 4,731.50	\$ 20,050	23.60%	\$ 814	\$ 15,319 *

Notes

* Revenue = 23.6% received and Expenditures = 8.41% spent

EXPENSES	YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$ REMAINING
Sale Supplies					
Library Shop Supplies	\$ -	\$ 400	0.00%	\$ (67)	\$ 400
Library Shop Taxes & Credit Card Fees	\$ 848.55	\$ 1,400	60.61%	\$ 615	\$ 551
Online Sales - Supplies	\$ 35.99	\$ 800	4.50%	\$ (97)	\$ 764
Online Sales - Services	\$ 209.38	\$ 1,500	13.96%	\$ (41)	\$ 1,291
Online Sales - Shipping Charges	\$ 150.00	\$ 3,000	5.00%	\$ (350)	\$ 2,850
Holiday Shop Supplies (Sept-Nov)	\$ -	\$ 1,500	0.00%	\$ -	\$ 1,500
Coffee Supplies	\$ 152.64	\$ 1,000	15.26%	\$ (14)	\$ 847
Other Revenue Supplies					
Membership Supplies	\$ 10.99	\$ 150	7.33%	\$ 11	\$ 139
Fundraiser Supplies	\$ -	\$ 100	0.00%	\$ -	\$ 100
Library Meeting Supplies	\$ -	\$ 200	0.00%	\$ (33)	\$ 200
Library Materials & Support					
General Supplies	\$ 45.50	\$ 100	45.50%	\$ 29	\$ 55
Christmas Decorations	\$ -	\$ 3,000	0.00%	\$ -	\$ 3,000
General Services	\$ -	\$ -	0.00%	\$ -	\$ -
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ -	\$ -	0.00%	\$ -	\$ -
Program Supplies					
Adult Program Supplies	\$ 104.05	\$ 800	13.01%	\$ (29)	\$ 696
Winter Reading Program	\$ -	\$ 500	0.00%	\$ (83)	\$ 500
YA Program Supplies	\$ 107.25	\$ 1,500	7.15%	\$ (143)	\$ 1,393
Children's Program Supplies	\$ 171.54	\$ 2,000	8.58%	\$ (162)	\$ 1,828
All Family Special Programs	\$ -	\$ 800	0.00%	\$ (133)	\$ 800
Summer Reading Program	\$ -	\$ 1,000	0.00%	\$ (167)	\$ 1,000
General Program Supplies	\$ 198.46	\$ 750		\$ 73	\$ 552
Outreach/Volunteer					
Outreach-General	\$ 17.98	\$ 3,000	0.60%	\$ (482)	\$ 2,982
Book Weeks	\$ -	\$ 150	0.00%	\$ (25)	\$ 150
Holiday Handout Supplies	\$ -	\$ 750	0.00%	\$ (125)	\$ 750
Business Outreach	\$ -	\$ 200	0.00%	\$ (33)	\$ 200
School Outreach	\$ -	\$ 100	0.00%	\$ (17)	\$ 100
Volunteer Recognition	\$ -	\$ 300	0.00%	\$ (50)	\$ 300
Dues & Luncheons	\$ -	\$ 225	0.00%	\$ (38)	\$ 225
Staff Support					
Booster Bunch	\$ 974.60	\$ 4,750	20.52%	\$ 183	\$ 3,775
Staff Risky Business Grant	\$ -	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$ -	\$ 3,500	0.00%	\$ -	\$ 3,500
Total Expenses	\$ 3,026.93	\$ 35,975	8.41%	\$ (1,230)	\$ 32,948
Net Difference	\$ 1,704.57	\$ (15,925)			