

**Friends of the Brownsburg Public Library  
November 2020 Financial Report**

**Friends of the Brownsburg Public Library  
Balance Sheet  
Year to Date 2020**

	January 1, 2020 Cash Balance	Revenues	Expenditures	Transfers between banks	November 30, 2020 Cash Balance	Interest Rate
Hendricks County Bank	\$ 9,085.62	\$ 21,625.99	\$ 30,117.84	\$ 37,997.81	\$ 38,591.58	0.04%
TrustIndiana	\$ 37,817.18	\$ 180.72	\$ -	\$ (37,997.81)	\$ 0.09	0.09%
<b>TOTAL</b>	<b>\$ 46,902.80</b>	<b>\$ 21,806.71</b>	<b>\$ 30,117.84</b>		<b>\$ 38,591.67</b>	

**November 2020 Expenses - \$827.42**

Date	Check #	Vendor	Amount	Expense – Note
11/9/20	4302	Void	\$0	Printing problems
11/9/20	4303	Void	\$0	Printing problems
11/9/20	4304	Monsoon Inc	\$99.00	General Services – October Monsoon
11/10/20	4305	American Library Association	\$29.26	Holiday Handout Supplies
11/11/20	4306	Care to Change	\$150.00	Staff In-Service
11/11/20	4307	Rozzi & Associates	\$250.00	Staff In-Service
11/11/20	4308	YMCA of Greater Indianapolis	\$55.00	Staff In-Service
11/20/20	4309	Amazon	\$121.69	Library Shop Supplies - \$41.85 Children's Program Supplies - \$14.89 Holiday Shop Supplies - \$64.95
11/24/20	4310	Rose Promotions	\$25.00	All Family Special Programs
Automatic Payments				
11/31/20		November Credit Card Fees	\$38.76	
11/31/20		November Online Credit Card Fees (Stripe)	\$0	No Online Sales
Cash Reimbursement				
11/13/20		Lunch Cost	\$28.00	Staff In-Service
11/13/20		Pumpkins Program	\$13.09	YA Program Supplies
11/20/20		Virtual Cooking Club	\$17.62	YA Program Supplies

**\$827.42**

**FRIENDS OF THE BROWNSBURG PUBLIC LIBRARY  
REVENUE AND EXPENSE STATEMENT  
As of November 30, 2020**

	YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
<b>REVENUES</b>					
Sales					
Library Shop	\$ 4,923.14	\$ 6,000	82.05%	\$ (577)	\$ 1,077
Online Sales	\$ 9,088.84	\$ 1,800	504.94%	\$ 7,439	\$ -
Holiday Shop	\$ 1,034.26	\$ 5,000	20.69%	\$ (2,299)	\$ 3,966
Coffee Sales	\$ 279.00	\$ 1,000	27.90%	\$ (638)	\$ 721
Fundraiser	\$ 2,471.00	\$ 1,000	247.10%	\$ 1,554	\$ -
Welcome Back Celebration	\$ 900.00	\$ -		\$ 900	\$ -
Other Revenues					
Membership	\$ 1,130.00	\$ 2,000	56.50%	\$ (703)	\$ 870
Donations	\$ 1,088.89	\$ 750	145.19%	\$ 401	\$ -
Interest Earned	\$ 185.33	\$ 200	92.67%	\$ 2	\$ 15
Miscellaneous Revenues	\$ -	\$ -			\$ -
Program Revenues					
Adult Program Fees	\$ 108.00	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees	\$ -	\$ -			\$ -
<b>Total revenues</b>	<b>\$ 21,208.46</b>	<b>\$ 17,750</b>	<b>119.48%</b>	<b>\$ 6,080</b>	<b>\$ 6,648 *</b>

Notes

\* Revenue = 119.48% received and Expenditures = 112.28% spent

	YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$ REMAINING
<b>EXPENSES</b>					
Library Operating/General					
Revenue Supplies (Library Shop, Holiday Shop, Coffee Sales, Fundraiser)	\$ 1,022.41	\$ 2,000	51.12%	\$ (811)	\$ 978
Membership Supplies	\$ 46.83	\$ 150	31.22%	\$ (91)	\$ 103
Scholarship	\$ 250.00	\$ 250	100.00%	\$ -	\$ -
General Supplies	\$ 797.44	\$ 400	199.36%	\$ 431	\$ (397)
Library Meeting Supplies	\$ -	\$ 200	0.00%	\$ (183)	\$ 200
Christmas Decorations	\$ 2,867.64	\$ 1,500	191.18%	\$ 1,493	\$ (1,368)
General Services (Online Sales)	\$ 1,684.06				
Shipping Charges (Online Sales)	\$ 2,858.28	\$ 1,000	285.83%	\$ 1,942	\$ (1,858)
Library Shop Taxes & Credit Card Fees	\$ 485.15	\$ 2,000	24.26%	\$ (1,348)	\$ 1,515
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ 866.28	\$ -	0.00%		\$ (866)
Welcome Back Celebration					
Supplies	\$ 863.20	\$ -		\$ 863	\$ (863)
Services	\$ 8,405.66	\$ -		\$ 8,406	\$ (8,406)
Program Supplies					
Computer Class Supplies/Instru	\$ -	\$ 1,000	0.00%	\$ (917)	\$ 1,000
Adult Program Supplies & Prese	\$ 293.16	\$ 800	36.65%	\$ (440)	\$ 507
YA Program Supplies	\$ 148.41	\$ 1,000	14.84%	\$ (768)	\$ 852
Children's Program Supplies	\$ 640.19	\$ 1,500	42.68%	\$ (735)	\$ 860
All Family Special Programs	\$ 2,632.32	\$ 800	329.04%	\$ 1,899	\$ (1,832)
Outreach/Volunteer					
Outreach-General	\$ 222.72	\$ 2,000	11.14%	\$ (1,611)	\$ 1,777
Book Weeks	\$ -	\$ 150	0.00%	\$ (138)	\$ 150
Holiday Handout Supplies	\$ 725.55	\$ 300	241.85%	\$ 451	\$ (426)
Parades	\$ -	\$ 750	0.00%	\$ (688)	\$ 750
Business Outreach	\$ -	\$ 200	0.00%	\$ (183)	\$ 200
School Outreach	\$ -	\$ 100	0.00%	\$ (92)	\$ 100
Volunteer Recognition	\$ 126.98	\$ 300	42.33%	\$ (148)	\$ 173
Dues & Luncheons	\$ 70.00	\$ 225	31.11%	\$ (136)	\$ 155
Staff Support					
Staff Appreciation Gifts	\$ 4,628.56	\$ 3,500	132.24%	\$ 1,420	\$ (1,129)
Staff Wellness Program	\$ -	\$ 200	0.00%	\$ (183)	\$ 200
Staff Risky Business Grant	\$ -	\$ 2,500	0.00%	\$ (2,292)	\$ 2,500
Christmas Dinner/Lunch	\$ -	\$ 500	0.00%	\$ (458)	\$ 500
Staff In-Service	\$ 483.00	\$ 3,500	13.80%	\$ (2,725)	\$ 3,017
<b>Total Expenses</b>	<b>\$ 30,117.84</b>	<b>\$ 26,825</b>	<b>112.28%</b>	<b>\$ 3,859</b>	<b>\$ (3,293)</b>
<b>Net Difference</b>	<b>\$ (8,909.38)</b>	<b>\$ (9,075)</b>			