

Friends of the Brownsburg Public Library
March 2022 Financial Report

Friends of the Brownsburg Public Library						
Balance Sheet						
Year to Date 2022						
	January 1, 2022			Account	March 31, 2022	Interest
	Cash Balance	Revenues	Expenditures	Transfers	Cash Balance	Rate
Hendricks County Bank	\$ 7,750.26	\$ 5,679.59	\$ 6,224.02	\$ -	\$ 7,205.83	0.03%
First Merchants Money Market	\$ 33,016.62	\$ 2.02	\$ -	\$ -	\$ 33,018.64	0.06%

March 2022 Expenses - \$1,108.44

Date	Check #	Vendor	Amount	Expense – Note
3/7/22	4442	Staples Business Credit	\$13.86	General Program Supplies
3/7/22	4443	Kelsey Abernathy	\$44.74	YA Program Supplies
3/7/22	4444	Monsoon	\$99.00	Online Sales Services
3/17/22	4445	Baker & Taylorhy	\$14.30	Books – Staff Memorial
3/23/22	4446	First Merchants Cardmember Service	\$157.71	Booster Bunch - \$5.00 Supplies - \$2.71 Online Sales – Shipping Charges - \$150.00
3/23/22	4447	First Merchants Cardmember Service	\$202.24	Booster Bunch - \$64.49 Library Shop Supplies - \$115.58 Online Sales – Services - \$22.17
3/23/22	4448	Amazon	\$512.46	Booster Bunch - \$260.00 Coffee Supplies - \$46.05 Online Sales – Supplies - \$50.00 Library Shop Supplies - \$27.93 YA Program Supplies - \$28.98 Children’s Program Supplies - \$36.42 General Program Supplies - \$47.50 Outreach – General - \$15.58
Automatic Payments				
3/31/22		March Credit Card Fees	\$26.39	
3/31/22		March Online Credit Card Fees (Stripe)	\$3.20	Library Shop Sale
Cash Reimbursement				
3/2/22		Take & Make Chia Pets	\$17.24	Children’s Program Supplies
3/16/22		DIY Self Care	\$17.30	YA Program Supplies

\$1,108.44

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022 – as of 4/14/2022	112	39	35%	\$5,030	\$45	819

Mailed on December 13 to 108 2021 Members and 711 prospective members. As of 4/14/2022, we received 112 membership forms.

- 39 new (5% of 711 prospective members)
- 73 returning (68% of 108 2021 members)

**BROWNSBURG PUBLIC LIBRARY
REVENUE AND EXPENSE STATEMENT
As of March 31, 2022**

	YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$\$ OUTSTANDING
REVENUES					
Sales					
Library Shop (Jan - Nov)	\$ 2,009.75	\$ 5,000	40.20%	\$ 646	\$ 2,990
Online Sales	\$ 951.32	\$ 8,000	11.89%	\$ (1,049)	\$ 7,049
Holiday Shop (December)	\$ 58.00	\$ 4,000	1.45%	\$ 58	\$ 3,942
Coffee Sales	\$ 193.00	\$ 1,000	19.30%	\$ (57)	\$ 807
Fundraiser	\$ -	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues					
Membership (Dec - March)	\$ 2,055.00	\$ 3,000	68.50%	\$ (195)	\$ 945
Donations	\$ 411.94	\$ 1,000	41.19%	\$ 162	\$ 588
Interest Earned	\$ 2.60	\$ 25	10.40%	\$ (4)	\$ 22
Miscellaneous Revenues	\$ -	\$ -			\$ -
Program Revenues					
Adult Program Fees	\$ -	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees	\$ -	\$ -			\$ -
Total revenues	\$ 5,681.61	\$ 23,025	24.68%	\$ (438)	\$ 17,343 *

Notes

* Revenue = 24.68% received and Expenditures = 18.32% spent

	YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$\$\$ \$ REMAINING
EXPENSES					
Sale Supplies					
Library Shop Supplies	\$ 226.93	\$ 400	56.73%	\$ 127	\$ 173
Library Shop Taxes & Credit Card Fees	\$ 717.58	\$ 1,150	62.40%	\$ 430	\$ 432
Online Sales - Supplies	\$ 137.45	\$ 800	17.18%	\$ (63)	\$ 663
Online Sales - Services	\$ 436.88	\$ 1,500	29.13%	\$ 62	\$ 1,063
Online Sales - Shipping Charges	\$ 450.00	\$ 3,000	15.00%	\$ (300)	\$ 2,550
Holiday Shop Supplies	\$ -	\$ 1,500	0.00%	\$ -	\$ 1,500
Coffee Supplies	\$ 228.58	\$ 1,000	22.86%	\$ (21)	\$ 771
Other Revenue Supplies					
Membership Supplies	\$ 84.14	\$ 150	56.09%	\$ 9	\$ 66
Fundraiser Supplies	\$ -	\$ 100	0.00%	\$ -	\$ 100
Library Meeting Supplies	\$ -	\$ 200	0.00%	\$ (50)	\$ 200
Library Materials & Support					
General Supplies	\$ 44.87	\$ 100	44.87%	\$ 20	\$ 55
Christmas Decorations	\$ -	\$ 3,000	0.00%	\$ -	\$ 3,000
General Services	\$ -	\$ -	0.00%		\$ -
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ 14.30	\$ -	0.00%		\$ (14)
Program Supplies					
Adult Program Supplies	\$ 41.72	\$ 800	5.22%	\$ (158)	\$ 758
YA Program Supplies	\$ 310.05	\$ 1,000	31.01%	\$ 60	\$ 690
Children's Program Supplies	\$ 330.20	\$ 1,500	22.01%	\$ (45)	\$ 1,170
All Family Special Programs	\$ -	\$ 800	0.00%	\$ (200)	\$ 800
Summer Reading Program	\$ -	\$ 1,000	0.00%	\$ (250)	\$ 1,000
Winter Reading Program	\$ 500.00	\$ 500	100.00%	\$ 375	\$ -
General Program Supplies	\$ 343.60	\$ -		\$ 344	\$ (344)
Outreach/Volunteer					
Outreach-General	\$ 118.05	\$ 3,000	3.94%	\$ (632)	\$ 2,882
Book Weeks	\$ -	\$ 150	0.00%	\$ (38)	\$ 150
Holiday Handout Supplies	\$ -	\$ 750	0.00%	\$ (188)	\$ 750
Business Outreach	\$ 125.00	\$ 200	62.50%	\$ 75	\$ 75
School Outreach	\$ -	\$ 100	0.00%	\$ (25)	\$ 100
Volunteer Recognition	\$ -	\$ 300	0.00%	\$ (75)	\$ 300
Dues & Luncheons	\$ 30.00	\$ 225	13.33%	\$ (26)	\$ 195
Staff Support					
Booster Bunch	\$ 2,084.67	\$ 4,750	43.89%	\$ 897	\$ 2,665
Staff Risky Business Grant	\$ -	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$ -	\$ 3,500	0.00%	\$ -	\$ 3,500
Total Expenses	\$ 6,224.02	\$ 33,975	18.32%	\$ 115	\$ 27,751
Net Difference	\$ (542.41)	\$ (10,950)			

2022 Revenue Analysis

	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total
Library Shop	\$ 2,009.75	\$ 944.51	47%	53%	\$ 1,065.24	36%
Online Sales	\$ 951.32	\$ 1,024.33	108%	-8%	\$ (73.01)	-2%
Holiday Shop (2022)	\$ -	\$ -	0%	0%	\$ -	0%
Coffee Sales	\$ 193.00	\$ 228.58	118%	-18%	\$ (35.58)	-1%
Membership	\$ 2,055.00	\$ 84.14	4%	96%	\$ 1,970.86	67%
	\$ 5,209.07	\$ 2,281.56			\$ 2,927.51	

Library Shop - Paid 2021 Sales Tax in January for \$629.27

Online Sales - Paid Annual Services in January along with regular supplies & shipping