# Friends of the Brownsburg Public Library September 2022 Financial Report

Friends of the Brownsburg Public Library Balance Sheet Year to Date 2022													
	January 1, 2022 Cash Balance Revenues Expenditures						Account Transfers		otember 30, 2022 Cash Balance	Interest Rate			
Hendricks County Bank	\$	7,750.26	\$	13,609.82	\$	17,615.30	\$	-	\$	3,744.78	0.03%		
First Merchants Money Market	\$	33,016.62	\$	35.77	\$	-	\$	-	\$	33,052.39	0.22%		

## September 2022 Expenses - \$2,552.08

9/8/22         4488         Monsoon         \$99.00         Online Sales Services           9/15/22         4489         Christmas Décor Systems         \$1,050.00         Christmas Decorations           9/20/22         4490         First Merchants Cardmember Service         \$668.03         Online Sales – Shipping Charges - \$100.00 Dues & Luncheons - \$550.00           9/20/22         4491         First Merchants Cardmember Service         \$699.31         Holiday Shop Supplies - \$170.92 Library Meeting Supplies - \$30.00 Holiday Handout Supplies - \$30.00 Holiday Handout Supplies - \$365.29 Online Sales – Services - \$14.57           9/20/22         4492         Amazon         \$363.86         Graphics Room Supplies - \$49.04 Outreach – General - \$60.48 Graphics Room Supplies - \$93.45 Holiday Handout Supplies - \$93.45 Holiday Handout Supplies - \$127.91           9/26/22         4493         Patti Kovach         \$100.00         Booster Bunch - Retirement           9/28/22         4494         Brownsburg Public Library         \$475.00         Donations – Amy Knapp Memorial – move to Operating-Gifts           Automatic Payments         September Credit Card Fees         \$40.68         \$40.68           9/30/22         September Online Credit Card Fees         \$40.68         \$40.68           9/30/22         September Online Credit Card Fees (Stripe)         \$18.24         Memorial Amy Knapp and Winter Reading Sponsorship	Date	Check #	Vendor	Amount	Expense – Note					
9/20/22 4491 First Merchants Cardmember Service \$668.03 Online Sales – Shipping Charges - \$100.00 Dues & Luncheons - \$550.00  8/20/22 4491 First Merchants Cardmember Service \$699.31 Coffee Supplies - \$118.53 Holiday Shop Supplies - \$170.92 Library Meeting Supplies - \$365.29 Online Sales – Services - \$14.57  9/20/22 4492 Amazon \$363.86 Coffee Supplies - \$24.99 YA Program Supplies - \$49.04 Outreach – General - \$60.48 Graphics Room Supplies - \$93.45 Holiday Handout Supplies - \$93.45 Holiday Handout Supplies - \$49.04 Outreach – General - \$60.48 Graphics Room Supplies - \$93.45 Holiday Handout Supplies - \$127.91  9/26/22 4493 Patti Kovach \$100.00 Booster Bunch - Retirement  9/28/22 4494 Brownsburg Public Library \$475.00 Donations – Amy Knapp Memorial – move to Operating-Gifts  9/29/22 4495 Brownsburg Public Library \$50.00 Donations – Winter Reading Sponsorship – move to Operating-Gifts  Automatic Payments  9/30/22 September Credit Card Fees  September Online Credit Card Fees (Stripe)  Cash Reimbursement	9/8/22	4488	Monsoon	\$99.00	Online Sales Services					
9/20/22 4491  9/20/22 4491  9/20/22 4491  First Merchants Cardmember Service  9/20/22 4491  9/20/22 4492  Amazon  \$668.03 Online Sales - Shipping Charges - \$100.00 Dues & Luncheons - \$550.00  Coffee Supplies - \$118.53 Holiday Shop Supplies - \$30.00 Holiday Handout Supplies - \$30.00 Holiday Handout Supplies - \$365.29 Online Sales - Services - \$14.57  Coffee Supplies - \$24.99  YA Program Supplies - \$7.99  Children's Program Supplies - \$49.04 Outreach - General - \$60.48 Graphics Room Supplies - \$93.45 Holiday Handout Supplies - \$127.91  9/26/22 4493 Patti Kovach \$100.00 Booster Bunch - Retirement  9/28/22 4494 Brownsburg Public Library \$475.00 Donations - Amy Knapp Memorial - move to Operating-Gifts  9/29/22 4495 Brownsburg Public Library \$50.00 Donations - Winter Reading Sponsorship - move to Operating-Gifts  Automatic Payments  9/30/22 September Credit Card Fees September Online Credit Card Fees (Stripe)  Cash Reimbursement	9/15/22	4489	Christmas Décor Systems	\$1,050.00	Christmas Decorations					
9/20/22 4491 First Merchants Cardmember Service  9/20/22 4492 First Merchants Cardmember Service  9/20/22 4492 Amazon  \$363.86 Coffee Supplies - \$118.53 Holiday Shop Supplies - \$30.00 Holiday Shop Supplies - \$30.00 Holiday Handout Supplies - \$365.29 Online Sales - Services - \$14.57  Coffee Supplies - \$24.99 YA Program Supplies - \$7.99 Children's Program Supplies - \$49.04 Outreach - General - \$60.48 Graphics Room Supplies - \$127.91  9/26/22 4493 Patti Kovach \$100.00 Booster Bunch - Retirement  9/28/22 4494 Brownsburg Public Library \$475.00 Donations - Amy Knapp Memorial - move to Operating-Gifts  9/29/22 4495 Brownsburg Public Library \$50.00 Donations - Winter Reading Sponsorship - move to Operating-Gifts  Automatic Payments  9/30/22 September Credit Card Fees \$40.68  9/30/22 September Online Credit Card Fees (Stripe) \$18.24 Memorial Amy Knapp and Winter Reading Sponsorship  Cash Reimbursement	0 /20 /22	0/20/22 First Merchants		¢660.00	• •					
P/20/22 4491 First Merchants Cardmember Service \$699.31 Holiday Shop Supplies - \$170.92 Library Meeting Supplies - \$30.00 Holiday Handout Supplies - \$365.29 Online Sales - Services - \$14.57  Coffee Supplies - \$30.00 Holiday Handout Supplies - \$365.29 Online Sales - Services - \$14.57  Coffee Supplies - \$30.00 Holiday Handout Supplies - \$365.29 Online Sales - Services - \$14.57  Coffee Supplies - \$30.00 Holiday Handout Supplies - \$365.29 Online Sales - Services - \$14.57  Coffee Supplies - \$30.00 Holiday Handout Supplies - \$365.29 Online Sales - Services - \$14.57  Coffee Supplies - \$170.92 Library Meeting Supplies - \$30.00 Holiday Handout Supplies - \$10.99 YA Program Supplies - \$49.04 Outreach - General - \$60.48 Graphics Room Supplies - \$49.04 Outreach - General - \$60.48 Graphics Room Supplies - \$127.91  P/26/22 4493 Patti Kovach \$100.00 Booster Bunch - Retirement Donations - Amy Knapp Memorial - move to Operating-Gifts  P/29/22 4495 Brownsburg Public Library \$50.00 Donations - Winter Reading Sponsorship - move to Operating-Gifts  Automatic Payments  P/30/22 September Credit Card Fees September Online Credit Card Fees September Online Credit Card Fees (Stripe)  Septembursement  Cash Reimbursement	9/20/22	4490	Cardmember Service	\$668.03						
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Holiday Handout Supplies - \$127.91	9/20/22	4492			Outreach – General - \$60.48					
9/26/22 4493 Patti Kovach \$100.00 Booster Bunch - Retirement  9/28/22 4494 Brownsburg Public Library \$475.00 Donations – Amy Knapp Memorial – move to Operating-Gifts  9/29/22 4495 Brownsburg Public Library \$50.00 Donations – Winter Reading Sponsorship – move to Operating-Gifts  Automatic Payments  9/30/22 September Credit Card Fees  9/30/22 September Online Credit Card Fees (Stripe) \$18.24 Memorial Amy Knapp and Winter Reading Sponsorship  Cash Reimbursement					Graphics Room Supplies - \$93.45					
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9/29/22 4495 Brownsburg Public Library \$50.00 Donations – Winter Reading Sponsorship – move to Operating-Gifts  Automatic Payments  9/30/22 September Credit Card Fees  9/30/22 September Online Credit Card Fees September Online Credit Card Fees (Stripe)  Cash Reimbursement	0/20/22	4404	Prownshurg Public Library	\$475.00	Donations – Amy Knapp Memorial – move to					
Automatic Payments  9/30/22 September Credit Card Fees  9/30/22 September Online Credit Card Suppose September Online Credit Card Fees Suppose September Online Credit Card Fees Suppose Suppo	3/20/22	brownsburg rubile Library		\$473.00	Operating-Gifts					
Automatic Payments  9/30/22 September Credit Card Fees  9/30/22 September Online Credit Card Suppose September Online Credit Card Fees (Stripe)  September Online Credit Suppose Suppo	9/29/22	9/29/22 4/95 Brownshurg Public Library		\$50.00	Donations – Winter Reading Sponsorship –					
9/30/22 September Credit Card Fees \$40.68  9/30/22 September Online Credit Card Fees (Stripe) \$18.24 Memorial Amy Knapp and Winter Reading Sponsorship	3/23/22	9/29/22 4493 Blownsburg Public Library		\$30.00	move to Operating-Gifts					
9/30/22 Fees \$40.68  9/30/22 September Online Credit Card Fees (Stripe) \$18.24 Memorial Amy Knapp and Winter Reading Sponsorship	Automatic	Payments								
9/30/22 September Online Credit Card Fees (Stripe) \$18.24 Memorial Amy Knapp and Winter Reading Sponsorship	0/20/22		September Credit Card	\$40.68						
Cash Reimbursement Sponsorship	3/30/22		Fees	\$40.08						
Cash Reimbursement	0/20/22		September Online Credit	¢10 24	Memorial Amy Knapp and Winter Reading					
	9/30/22		Card Fees (Stripe)	\$10.24	Sponsorship					
9/15/22 Harvest Moon STEM Lab \$13.54 Children's Program Supplies	Cash Reim	bursement								
	9/15/22		Harvest Moon STEM Lab	\$13.54	Children's Program Supplies					

9/15/22	Virtual Cooking Club	\$16.94	YA Program Supplies
9/23/22	Applies Storytime	\$9.98	Children's Program Supplies
Othor			
Other			
9/16/22	Kid's Pop Farmer's Market	(\$252.50)	Reimbursement from Parks for Outreach-
9/10/22	Expenses	(\$252.50)	General Supplies
9/16/22	Application Fee Returned	(\$275.00)	501c3 Application Fee Returned

\$2,552.08

### Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022 – as of 11/2/2022	121	45	37%	\$5,320	\$44	819

Mailed on December 13 to 108 2021 Members and 711 prospective members. As of 11/2/2022, we received 121 membership forms.

- 45 new (6% of 711 prospective members)
- 76 returning (70% of 108 2021 members)

2022 Revenue Analysis											
Re	venue		Expense	% of Expenses to Revenue	% of Profit to Revenue	Pro	ofit/Loss	% of each to the total			
\$	6,466.03	\$	1,302.52	20%	80%	\$	5,163.51	72%			
\$	2,735.80	\$	2,323.86	85%	15%	\$	411.94	6%			
\$	-	\$	194.00	0%	0%	\$	(194.00)	-3%			
\$	576.00	\$	1,104.78	192%	-92%	\$	(528.78)	-7%			
\$	2,420.00	\$	84.14	3%	97%	\$	2,335.86	32%			
\$	12,197.83	\$	5,009.30			\$	7,188.53				
	\$ \$ \$ \$	\$ 6,466.03 \$ 2,735.80 \$ - \$ 576.00 \$ 2,420.00	Revenue         \$ 6,466.03 \$         \$ 2,735.80 \$         \$ - \$         \$ 576.00 \$         \$ 2,420.00 \$	Revenue       Expense         \$ 6,466.03       \$ 1,302.52         \$ 2,735.80       \$ 2,323.86         \$ -       \$ 194.00         \$ 576.00       \$ 1,104.78         \$ 2,420.00       \$ 84.14	Revenue         Expense         % of Expenses to Revenue           \$ 6,466.03         \$ 1,302.52         20%           \$ 2,735.80         \$ 2,323.86         85%           \$ -         \$ 194.00         0%           \$ 576.00         \$ 1,104.78         192%           \$ 2,420.00         \$ 84.14         3%	Revenue         Expense         % of Expenses to Revenue         % of Profit to Revenue           \$ 6,466.03         \$ 1,302.52         20%         80%           \$ 2,735.80         \$ 2,323.86         85%         15%           \$ -         \$ 194.00         0%         0%           \$ 576.00         \$ 1,104.78         192%         -92%           \$ 2,420.00         \$ 84.14         3%         97%	Revenue         Expense         % of Expenses to Revenue         % of Profit to Revenue         Profit to Revenue           \$ 6,466.03         \$ 1,302.52         20%         80%         \$           \$ 2,735.80         \$ 2,323.86         85%         15%         \$           \$ -         \$ 194.00         0%         0%         \$           \$ 576.00         \$ 1,104.78         192%         -92%         \$           \$ 2,420.00         \$ 84.14         3%         97%         \$	Revenue         Expense         % of Expenses to Revenue         % of Profit to Revenue         Profit/Loss           \$ 6,466.03         \$ 1,302.52         20%         80%         \$ 5,163.51           \$ 2,735.80         \$ 2,323.86         85%         15%         \$ 411.94           \$ -         \$ 194.00         0%         0%         \$ (194.00)           \$ 576.00         \$ 1,104.78         192%         -92%         \$ (528.78)           \$ 2,420.00         \$ 84.14         3%         97%         \$ 2,335.86			

Library Shop - Paid 2021 Sales Tax in January for \$629.27

Online Sales - Paid Annual Services in January along with regular supplies & shipping

### BROWNSBURG PUBLIC LIBRARY REVENUE AND EXPENSE STATEMENT As of September 30, 2022

6,466.03 2,735.80 58.00 576.00	\$ \$ \$	5,000 8,000 4,000		129.32% 34.20%		\$	(1,466 <u>)</u> 5,264
2,735.80 58.00	\$	8,000 4,000		34.20%		_	,
2,735.80 58.00	\$	8,000 4,000		34.20%		_	,
58.00	\$	4,000			\$ (3,264)	\$	5.264
	_	,					-,
576.00	\$	1 000		1.45%	\$ 58	\$	3,942
_		1,000		57.60%	\$ (174)	\$	424
-	\$	1,000	Г	0.00%	\$ -	\$	1,000
			F				
2,420.00	\$	3,000		80.67%	\$ 170	\$	580
1,352.40	\$	1,000		135.24%	\$ 602	\$	(352)
37.36	\$	25	Г	149.44%	\$ 21	\$	(12)
-	\$	-				\$	-
-	\$	-				\$	-
-	\$	-				\$	-
13,645.59	\$	23,025		59.26%	\$ (212)	\$	9,379
	1,352.40 37.36 - -	1,352.40 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	\$ 1,352.40 \$ 37.36 \$ 25 \$ - \$ - \$ - \$ -	\$ 1,352.40 \$ 37.36 - \$ - \$ - \$ - \$	\$ 1,000 \$ 25 \$ 149.44% \$ - \$ - \$ -	1,352.40     \$ 1,000     135.24%     \$ 602       37.36     \$ 25     149.44%     \$ 21       -     \$ -       \$ -     \$ -       \$ -     \$ -	1,352.40     \$ 1,000       37.36     \$ 25       -     \$ -       \$ -     \$ -       \$ -     \$ \$ -       \$ -     \$ \$ -       \$ -     \$ \$ -

#### Notes

<sup>\*</sup> Revenue = 59.26% received and Expenditures = 51.85% spent

							V(UNDER)		
<u>PENSES</u>	YEA	AR TO DATE		BUDGET	% USED	TC	DATE	\$ RE	MAINING
Sale Supplies									
Library Shop Supplies	\$	347.70	\$	400	86.93%	\$	48	\$	52
Library Shop Taxes & Credit								_	
Card Fees	\$	954.82	\$	1,150	83.03%	\$	92	\$	195
Online Sales - Supplies	\$	180.44	\$	800	22.56%	\$	(420)	\$	620
Online Sales - Services Online Sales - Shipping Charges	\$	1,243.42 900.00	\$	1,500 3,000	82.89% 30.00%	\$	118	\$	257
Holiday Shop Supplies (Sept-	Þ	900.00	Φ.	3,000	30.00%	Ф	(1,350)	Ф	2,100
Nov)	\$	194.00	\$	1,500	12.93%	\$	(306)	\$	1,306
Coffee Supplies	\$	1,104.78	\$	1,000	110.48%	\$	355	\$	(105
Other Revenue Supplies	Ψ	1, 104.70	Ψ_	1,000	110.4070	Ψ	333	Ψ	(103
Membership Supplies	\$	84.14	\$	150	56.09%	\$	9	\$	66
Fundraiser Supplies	\$	-	\$	100	0.00%	\$		\$	100
Library Meeting Supplies	\$	30.00	\$	200	15.00%	\$	(120)	\$	170
Library Materials & Support	<del>                                     </del>	30.00	+		10.0070	Ψ	(.20)	Ψ	
General Supplies	\$	137.30	\$	100	137.30%	\$	62	\$	(37
Christmas Decorations	\$	1,050.00	\$	3,000	35.00%	\$	(450)	\$	1,950
General Services	\$	-	\$	-	0.00%		, ,	\$	-
Library Materiasl (Online									
Resources, Equipment, Books,									
Magazines, Non-Print)	\$	34.08	\$	-	0.00%			\$	(34
Program Supplies									
Adult Program Supplies	\$	79.17	\$	800	9.90%	\$	(521)	\$	721
YA Program Supplies	\$	1,095.46	\$	1,000	109.55%	\$	345	\$	(95
Children's Program Supplies	\$	1,390.56	\$	1,500	92.70%	\$	266	\$	109
All Family Special Programs	\$	-	\$	800	0.00%	\$	(600)	\$	800
Summer Reading Program	\$	1,000.00	\$	1,000	100.00%	\$	250	\$	-
Winter Reading Program	\$	500.00	\$	500	100.00%	\$	125	\$	-
General Program Supplies	\$	649.96	\$	-		\$	650	\$	(650
Outreach/Volunteer	١.		1.						
Outreach-General	\$	1,082.43	\$	3,000	36.08%	\$	(1,168)		1,918
Book Weeks	\$	84.23	\$	150	56.15%	\$	(28)	\$	66
Holiday Handout Supplies	\$	493.20	\$	750	65.76%	\$	(69)	\$	257
Business Outreach	\$	125.00	\$	200	62.50%	\$	(25)	\$	75
School Outreach	\$	-	\$	100	0.00%	\$	(75)	\$	100
Volunteer Recognition	\$	148.20	\$	300	49.40%	\$	(77)	\$	152
Dues & Luncheons	\$	492.00	\$	225	218.67%	\$	323	\$	(267
Staff Support	·	2 640 44	_	4 750	70.000/	¢.	00	¢.	4 400
Booster Bunch	\$	3,642.41	\$	4,750 2,500	76.68% 0.00%	\$	80	\$	1,108 2,500
Staff Risky Business Grant Staff In-Service	\$	572.00	\$	3,500	16.34%	\$	- 572	\$	2,500
	\$	17,615.30	\$	,	51.85%				
Total Expenses	Ф	17,015.30	\$	33,975	51.85%	\$	48	\$	16,360
	\$	(3,969.71)	\$	(10,950)	I				