

Friends of the Brownsburg Public Library
September 2022 Financial Report

Friends of the Brownsburg Public Library						
Balance Sheet						
Year to Date 2022						
	January 1, 2022			Account	September 30, 2022	Interest
	Cash Balance	Revenues	Expenditures	Transfers	Cash Balance	Rate
Hendricks County Bank	\$ 7,750.26	\$ 13,609.82	\$ 17,615.30	\$ -	\$ 3,744.78	0.03%
First Merchants Money Market	\$ 33,016.62	\$ 35.77	\$ -	\$ -	\$ 33,052.39	0.22%

September 2022 Expenses - \$2,552.08

Date	Check #	Vendor	Amount	Expense – Note
9/8/22	4488	Monsoon	\$99.00	Online Sales Services
9/15/22	4489	Christmas Décor Systems	\$1,050.00	Christmas Decorations
9/20/22	4490	First Merchants Cardmember Service	\$668.03	Supplies - \$18.03 Online Sales – Shipping Charges - \$100.00 Dues & Luncheons - \$550.00
9/20/22	4491	First Merchants Cardmember Service	\$699.31	Coffee Supplies - \$118.53 Holiday Shop Supplies - \$170.92 Library Meeting Supplies - \$30.00 Holiday Handout Supplies - \$365.29 Online Sales – Services - \$14.57
9/20/22	4492	Amazon	\$363.86	Coffee Supplies - \$24.99 YA Program Supplies - \$7.99 Children’s Program Supplies - \$49.04 Outreach – General - \$60.48 Graphics Room Supplies - \$93.45 Holiday Handout Supplies - \$127.91
9/26/22	4493	Patti Kovach	\$100.00	Booster Bunch - Retirement
9/28/22	4494	Brownsburg Public Library	\$475.00	Donations – Amy Knapp Memorial – move to Operating-Gifts
9/29/22	4495	Brownsburg Public Library	\$50.00	Donations – Winter Reading Sponsorship – move to Operating-Gifts
Automatic Payments				
9/30/22		September Credit Card Fees	\$40.68	
9/30/22		September Online Credit Card Fees (Stripe)	\$18.24	Memorial Amy Knapp and Winter Reading Sponsorship
Cash Reimbursement				
9/15/22		Harvest Moon STEM Lab	\$13.54	Children’s Program Supplies

9/15/22		Virtual Cooking Club	\$16.94	YA Program Supplies
9/23/22		Applies Storytime	\$9.98	Children's Program Supplies
Other				
9/16/22		Kid's Pop Farmer's Market Expenses	(\$252.50)	Reimbursement from Parks for Outreach-General Supplies
9/16/22		Application Fee Returned	(\$275.00)	501c3 Application Fee Returned

\$2,552.08

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022 – as of 11/2/2022	121	45	37%	\$5,320	\$44	819

Mailed on December 13 to 108 2021 Members and 711 prospective members. As of 11/2/2022, we received 121 membership forms.

- 45 new (6% of 711 prospective members)
- 76 returning (70% of 108 2021 members)

2022 Revenue Analysis

	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total
Library Shop	\$ 6,466.03	\$ 1,302.52	20%	80%	\$ 5,163.51	72%
Online Sales	\$ 2,735.80	\$ 2,323.86	85%	15%	\$ 411.94	6%
Holiday Shop (2022)	\$ -	\$ 194.00	0%	0%	\$ (194.00)	-3%
Coffee Sales	\$ 576.00	\$ 1,104.78	192%	-92%	\$ (528.78)	-7%
Membership	\$ 2,420.00	\$ 84.14	3%	97%	\$ 2,335.86	32%
	\$ 12,197.83	\$ 5,009.30			\$ 7,188.53	

Library Shop - Paid 2021 Sales Tax in January for \$629.27

Online Sales - Paid Annual Services in January along with regular supplies & shipping

**BROWNSBURG PUBLIC LIBRARY
REVENUE AND EXPENSE STATEMENT
As of September 30, 2022**

		YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$\$ OUTSTANDING
REVENUES						
Sales						
Library Shop (Jan - Nov)	\$	6,466.03	\$ 5,000	129.32%	\$ 2,375	\$ (1,466)
Online Sales	\$	2,735.80	\$ 8,000	34.20%	\$ (3,264)	\$ 5,264
Holiday Shop (December)	\$	58.00	\$ 4,000	1.45%	\$ 58	\$ 3,942
Coffee Sales	\$	576.00	\$ 1,000	57.60%	\$ (174)	\$ 424
Fundraiser	\$	-	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues						
Membership (Dec - March)	\$	2,420.00	\$ 3,000	80.67%	\$ 170	\$ 580
Donations	\$	1,352.40	\$ 1,000	135.24%	\$ 602	\$ (352)
Interest Earned	\$	37.36	\$ 25	149.44%	\$ 21	\$ (12)
Miscellaneous Revenues	\$	-	\$ -			\$ -
Program Revenues						
Adult Program Fees	\$	-	\$ -			\$ -
YA Program Fees	\$	-	\$ -			\$ -
Children's Program Fees	\$	-	\$ -			\$ -
Total revenues	\$	13,645.59	\$ 23,025	59.26%	\$ (212)	\$ 9,379 *

Notes

* Revenue = 59.26% received and Expenditures = 51.85% spent

		YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$\$\$ REMAINING
EXPENSES						
Sale Supplies						
Library Shop Supplies	\$	347.70	\$ 400	86.93%	\$ 48	\$ 52
Library Shop Taxes & Credit Card Fees	\$	954.82	\$ 1,150	83.03%	\$ 92	\$ 195
Online Sales - Supplies	\$	180.44	\$ 800	22.56%	\$ (420)	\$ 620
Online Sales - Services	\$	1,243.42	\$ 1,500	82.89%	\$ 118	\$ 257
Online Sales - Shipping Charges	\$	900.00	\$ 3,000	30.00%	\$ (1,350)	\$ 2,100
Holiday Shop Supplies (Sept-Nov)	\$	194.00	\$ 1,500	12.93%	\$ (306)	\$ 1,306
Coffee Supplies	\$	1,104.78	\$ 1,000	110.48%	\$ 355	\$ (105)
Other Revenue Supplies						
Membership Supplies	\$	84.14	\$ 150	56.09%	\$ 9	\$ 66
Fundraiser Supplies	\$	-	\$ 100	0.00%	\$ -	\$ 100
Library Meeting Supplies	\$	30.00	\$ 200	15.00%	\$ (120)	\$ 170
Library Materials & Support						
General Supplies	\$	137.30	\$ 100	137.30%	\$ 62	\$ (37)
Christmas Decorations	\$	1,050.00	\$ 3,000	35.00%	\$ (450)	\$ 1,950
General Services	\$	-	\$ -	0.00%		\$ -
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)	\$	34.08	\$ -	0.00%		\$ (34)
Program Supplies						
Adult Program Supplies	\$	79.17	\$ 800	9.90%	\$ (521)	\$ 721
YA Program Supplies	\$	1,095.46	\$ 1,000	109.55%	\$ 345	\$ (95)
Children's Program Supplies	\$	1,390.56	\$ 1,500	92.70%	\$ 266	\$ 109
All Family Special Programs	\$	-	\$ 800	0.00%	\$ (600)	\$ 800
Summer Reading Program	\$	1,000.00	\$ 1,000	100.00%	\$ 250	\$ -
Winter Reading Program	\$	500.00	\$ 500	100.00%	\$ 125	\$ -
General Program Supplies	\$	649.96	\$ -		\$ 650	\$ (650)
Outreach/Volunteer						
Outreach-General	\$	1,082.43	\$ 3,000	36.08%	\$ (1,168)	\$ 1,918
Book Weeks	\$	84.23	\$ 150	56.15%	\$ (28)	\$ 66
Holiday Handout Supplies	\$	493.20	\$ 750	65.76%	\$ (69)	\$ 257
Business Outreach	\$	125.00	\$ 200	62.50%	\$ (25)	\$ 75
School Outreach	\$	-	\$ 100	0.00%	\$ (75)	\$ 100
Volunteer Recognition	\$	148.20	\$ 300	49.40%	\$ (77)	\$ 152
Dues & Luncheons	\$	492.00	\$ 225	218.67%	\$ 323	\$ (267)
Staff Support						
Booster Bunch	\$	3,642.41	\$ 4,750	76.68%	\$ 80	\$ 1,108
Staff Risky Business Grant	\$	-	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$	572.00	\$ 3,500	16.34%	\$ 572	\$ 2,928
Total Expenses	\$	17,615.30	\$ 33,975	51.85%	\$ 48	\$ 16,360
Net Difference	\$	(3,969.71)	\$ (10,950)			