

**Friends of the Brownsburg Public Library**  
**May 2022 Financial Report**

<b>Friends of the Brownsburg Public Library</b>						
<b>Balance Sheet</b>						
<b>Year to Date 2022</b>						
	January 1, 2022			Account	May 31, 2022	Interest
	Cash Balance	Revenues	Expenditures	Transfers	Cash Balance	Rate
Hendricks County Bank	\$ 7,750.26	\$ 8,762.42	\$ 9,612.87	\$ -	\$ 6,899.81	0.03%
First Merchants Money Market	\$ 33,016.62	\$ 13.42	\$ -	\$ -	\$ 33,030.04	0.20%

**May 2022 Expenses - \$2,179.83**

Date	Check #	Vendor	Amount	Expense – Note
5/2/22	4458	Staples Business Credit	\$82.60	General Program Supplies
5/6/22	4459	Monsoon	\$99.00	Online Sales Services
5/13/22	4460	Kelsey Abernathy	\$142.29	Booster Bunch
5/18/22	4461	Amazon	\$644.97	Coffee Supplies - \$28.79 YA Program Supplies - \$27.47 Children’s Program Supplies - \$441.90 General Program Supplies - \$100.95 Outreach – General - \$45.86
5/19/22	4462	First Merchants Cardmember Service	\$993.67	Booster Bunch - \$177.10 Outreach – General - \$765.00 Online Sales – Services - \$51.57
5/19/22	4463	First Merchants Cardmember Service	\$93.90	Supplies – \$5.07 Booster Bunch - \$23.83 Online Sales – Shipping Charges - \$50.00 Dues & Luncheons - \$15.00
5/19/22	4464	Emily Fleischer	\$41.92	Children’s Program Supplies
Automatic Payments				
5/31/22		May Credit Card Fees	\$29.15	
5/31/22		May Online Credit Card Fees (Stripe)	\$6.84	Friends Membership & Summer Reading Donations
Cash Reimbursement				
5/5/22		Cinco de Mayo & Great Barrier Reef Programs	\$19.40	Children’s Program Supplies
5/16/22		Mug Cakes & Cooking Club	\$26.09	YA Program Supplies

**\$2,179.83**

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022 – as of 6/10/2022	116	41	35%	\$5,200	\$45	819

Mailed on December 13 to 108 2021 Members and 711 prospective members. As of 6/10/2022, we received 116 membership forms.

- 41 new (6% of 711 prospective members)
- 75 returning (69% of 108 2021 members)

<b>2022 Revenue Analysis</b>						
	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total
Library Shop	\$ 3,594.50	\$ 1,088.89	30%	70%	\$ 2,505.61	51%
Online Sales	\$ 1,737.79	\$ 1,516.20	87%	13%	\$ 221.59	4%
Holiday Shop (2022)	\$ -	\$ -	0%	0%	\$ -	0%
Coffee Sales	\$ 329.00	\$ 297.67	90%	10%	\$ 31.33	1%
Membership	\$ 2,275.00	\$ 84.14	4%	96%	\$ 2,190.86	44%
	\$ 7,936.29	\$ 2,986.90			\$ 4,949.39	

Library Shop - Paid 2021 Sales Tax in January for \$629.27  
 Online Sales - Paid Annual Services in January along with regular supplies & shipping

**BROWNSBURG PUBLIC LIBRARY  
REVENUE AND EXPENSE STATEMENT  
As of May 31, 2022**

	YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
<b>REVENUES</b>					
Sales					
Library Shop (Jan - Nov)	\$ 3,594.50	\$ 5,000	71.89%	\$ 1,322	\$ 1,406
Online Sales	\$ 1,737.79	\$ 8,000	21.72%	\$ (1,596)	\$ 6,262
Holiday Shop (December)	\$ 58.00	\$ 4,000	1.45%	\$ 58	\$ 3,942
Coffee Sales	\$ 329.00	\$ 1,000	32.90%	\$ (88)	\$ 671
Fundraiser	\$ -	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues					
Membership (Dec - March)	\$ 2,275.00	\$ 3,000	75.83%	\$ 25	\$ 725
Donations	\$ 767.15	\$ 1,000	76.72%	\$ 350	\$ 233
Interest Earned	\$ 14.40	\$ 25	57.60%	\$ 4	\$ 11
Miscellaneous Revenues	\$ -	\$ -			\$ -
Program Revenues					
Adult Program Fees	\$ -	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees					
<b>Total revenues</b>	<b>\$ 8,775.84</b>	<b>\$ 23,025</b>	<b>38.11%</b>	<b>\$ 76</b>	<b>\$ 14,249 *</b>

Notes

\* Revenue = 38.11% received and Expenditures = 21.88% spent

	YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$\$ REMAINING
<b>EXPENSES</b>					
Sale Supplies					
Library Shop Supplies	\$ 290.73	\$ 400	72.68%	\$ 124	\$ 109
Library Shop Taxes & Credit Card Fees	\$ 798.16	\$ 1,150	69.41%	\$ 319	\$ 352
Online Sales - Supplies	\$ 137.45	\$ 800	17.18%	\$ (196)	\$ 663
Online Sales - Services	\$ 728.75	\$ 1,500	48.58%	\$ 104	\$ 771
Online Sales - Shipping Charges	\$ 650.00	\$ 3,000	21.67%	\$ (600)	\$ 2,350
Holiday Shop Supplies	\$ -	\$ 1,500	0.00%	\$ -	\$ 1,500
Coffee Supplies	\$ 297.67	\$ 1,000	29.77%	\$ (119)	\$ 702
Other Revenue Supplies					
Membership Supplies	\$ 84.14	\$ 150	56.09%	\$ 9	\$ 66
Fundraiser Supplies	\$ -	\$ 100	0.00%	\$ -	\$ 100
Library Meeting Supplies	\$ -	\$ 200	0.00%	\$ (83)	\$ 200
Library Materials & Support					
General Supplies	\$ 61.95	\$ 100	61.95%	\$ 20	\$ 38
Christmas Decorations	\$ -	\$ 3,000	0.00%	\$ -	\$ 3,000
General Services	\$ -	\$ -	0.00%	\$ -	\$ -
Library Material (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ 14.30	\$ -	0.00%		\$ (14)
Program Supplies					
Adult Program Supplies	\$ 50.70	\$ 800	6.34%	\$ (283)	\$ 749
YA Program Supplies	\$ 467.56	\$ 1,000	46.76%	\$ 51	\$ 532
Children's Program Supplies	\$ 1,025.39	\$ 1,500	68.36%	\$ 400	\$ 475
All Family Special Programs	\$ -	\$ 800	0.00%	\$ (333)	\$ 800
Summer Reading Program	\$ -	\$ 1,000	0.00%	\$ (417)	\$ 1,000
Winter Reading Program	\$ 500.00	\$ 500	100.00%	\$ 292	\$ -
General Program Supplies	\$ 556.51	\$ -		\$ 557	\$ (557)
Outreach/Volunteer					
Outreach-General	\$ 962.89	\$ 3,000	32.10%	\$ (287)	\$ 2,037
Book Weeks	\$ -	\$ 150	0.00%	\$ (63)	\$ 150
Holiday Handout Supplies	\$ -	\$ 750	0.00%	\$ (313)	\$ 750
Business Outreach	\$ 125.00	\$ 200	62.50%	\$ 42	\$ 75
School Outreach	\$ -	\$ 100	0.00%	\$ (42)	\$ 100
Volunteer Recognition	\$ 148.20	\$ 300	49.40%	\$ 23	\$ 152
Dues & Luncheons	\$ 45.00	\$ 225	20.00%	\$ (49)	\$ 180
Staff Support					
Booster Bunch	\$ 2,668.47	\$ 4,750	56.18%	\$ 689	\$ 2,082
Staff Risky Business Grant	\$ -	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$ -	\$ 3,500	0.00%	\$ -	\$ 3,500
<b>Total Expenses</b>	<b>\$ 9,612.87</b>	<b>\$ 33,975</b>	<b>28.29%</b>	<b>\$ 268</b>	<b>\$ 24,362</b>
<b>Net Difference</b>	<b>\$ (837.03)</b>	<b>\$ (10,950)</b>			