

Friends of the Brownsburg Public Library
June 2023 Financial Report

Friends of the Brownsburg Public Library						
Balance Sheet						
Year to Date 2023						
	January 1, 2023			Account	June 30, 2023	Interest
	Cash Balance	Revenues	Expenditures	Transfers	Cash Balance	Rate
Hendricks County Bank	\$ 4,051.21	\$ 13,608.03	\$ 15,389.61	\$ 5,000.00	\$ 7,269.63	0.03%
First Merchants Money Market	\$ 33,135.12	\$ 229.49	\$ -	\$ (5,000.00)	\$ 28,364.61	2.02%

June 2023 Expenses - \$2,298.60

Date	Check #	Vendor	Amount	Expense – Note
6/7/23	4565	Amazon Capital Services	\$308.64	Coffee Supplies - \$51.93 YA Program Supplies - \$6.99 Children’s Program Supplies - \$150.07 Outreach - \$99.65
6/7/23	4566	Monsoon	\$99.00	Online Sales Services
6/9/23	4567	Brownsburg Public Library	\$300.00	Donations – Reimbursement to Operating
6/13/23	4568	Brownsburg Public Library	\$263.39	Booster Bunch - \$51.39 Holiday Shop Supplies - \$212.00
6/14/23	4569	Denise Robinson	\$55.07	Booster Bunch - \$28.68 Outreach - \$26.39
6/20/23	4570	First Merchants Cardmember Service	\$779.63	Booster Bunch - \$275.70 Library Shop Supplies – \$417.67 Fundraiser Supplies - \$50.00 Online Sales – Services - \$36.26
6/20/23	4571	First Merchants Cardmember Service	\$684.48	Booster Bunch - \$534.82 Supplies – (\$25.00) Coffee Supplies - \$50.68 YA Program Supplies - \$15.00 General Program Supplies - \$8.98 Online Sales – Shipping Charges - \$100.00
Automatic Payments				
6/30/23		June Credit Card Fees	\$34.15	
6/30/23		June Online Credit Card Fees (Stripe)	\$9.30	Library Donation
Cash Reimbursement				
6/16/23		Hachette Sale – Lunch	\$13.17	Booster Bunch
6/16/23		Intergenerational Tea	\$51.77	Adult Program Supplies

\$2,298.60

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022	121	45	37%	\$5,320	\$44	819
2023	95	13	14%	\$5,100	\$53	825

Mailed on December 5, 2022 to 118 Members and 707 prospective members. As of 3/9/2023, we received 95 membership forms.

- 13 new (2% of 707 prospective members)
- 82 returning (69% of 118 members)

2023 Revenue Analysis						
	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total
Library Shop	\$ 4,591.09	\$ 1,459.02	32%	68%	\$ 3,132.07	56%
Online Sales	\$ 2,230.88	\$ 1,390.67	62%	38%	\$ 840.21	15%
Holiday Shop (2023)	\$ -	\$ 212.00	#DIV/0!	#DIV/0!	\$ (212.00)	-4%
Coffee Sales	\$ 622.00	\$ 534.12	86%	14%	\$ 87.88	2%
Membership	\$ 1,800.00	\$ 10.99	1%	99%	\$ 1,789.01	32%
	\$ 9,243.97	\$ 3,606.80			\$ 5,637.17	

Library Shop - Paid 2022 Sales Tax in January for \$768.32

**BROWNSBURG PUBLIC LIBRARY
REVENUE AND EXPENSE STATEMENT
As of June 30, 2023**

YEAR TO DATE		BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
REVENUES					
Sales					
Library Shop (Jan - Nov)	\$ 4,591.09	\$ 5,000	91.82%	\$ 1,864	\$ 409
Online Sales	\$ 2,230.88	\$ 4,000	55.77%	\$ 231	\$ 1,769
Holiday Shop (December)	\$ 629.25	\$ 4,000	15.73%	\$ 629	\$ 3,371
Coffee Sales	\$ 622.00	\$ 1,000	62.20%	\$ 122	\$ 378
Fundraiser	\$ -	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues					
Membership (Dec - March)	\$ 1,800.00	\$ 4,000	45.00%	\$ (1,200)	\$ 2,200
Donations	\$ 683.99	\$ 1,000	68.40%	\$ 184	\$ 316
Interest Earned	\$ 230.31	\$ 50	460.62%	\$ 205	\$ (180)
Miscellaneous Revenues	\$ 50.00	\$ -			\$ (50)
Program Revenues					
MLIS Scholarship	\$ 3,000.00	\$ -			\$ -
Adult Program Fees	\$ -	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees	\$ -	\$ -			\$ -
Total revenues	\$ 13,837.52	\$ 20,050	69.02%	\$ 2,035	\$ 9,212 *

Notes

* Revenue = 69.02% received and Expenditures = 42.78% spent

YEAR TO DATE		BUDGET	% USED	OVER/(UNDER) TO DATE	\$\$ REMAINING
EXPENSES					
Sale Supplies					
Library Shop Supplies	\$ 450.65	\$ 400	112.66%	\$ 251	\$ (51)
Library Shop Taxes & Credit Card Fees	\$ 1,008.37	\$ 1,400	72.03%	\$ 308	\$ 392
Online Sales - Supplies	\$ 82.11	\$ 800	10.26%	\$ (318)	\$ 718
Online Sales - Services	\$ 708.56	\$ 1,500	47.24%	\$ (41)	\$ 791
Online Sales - Shipping Charges	\$ 600.00	\$ 3,000	20.00%	\$ (900)	\$ 2,400
Holiday Shop Supplies (Sept-Nov)	\$ 212.00	\$ 1,500	14.13%	\$ 212	\$ 1,288
Coffee Supplies	\$ 534.12	\$ 1,000	53.41%	\$ 34	\$ 466
Other Revenue Supplies					
Membership Supplies	\$ 10.99	\$ 150	7.33%	\$ 11	\$ 139
Fundraiser Supplies	\$ 50.00	\$ 100	50.00%	\$ 50	\$ 50
Library Meeting Supplies	\$ -	\$ 200	0.00%	\$ (100)	\$ 200
Library Materials & Support					
General Supplies	\$ 27.20	\$ 100	27.20%	\$ (23)	\$ 73
Christmas Decorations	\$ -	\$ 3,000	0.00%	\$ -	\$ 3,000
General Services	\$ -	\$ -	0.00%	\$ -	\$ -
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ -	\$ -	0.00%	\$ -	\$ -
Program Supplies					
Adult Program Supplies	\$ 192.59	\$ 800	24.07%	\$ (207)	\$ 607
Winter Reading Program	\$ -	\$ 500	0.00%	\$ (250)	\$ 500
YA Program Supplies	\$ 238.03	\$ 1,500	15.87%	\$ (512)	\$ 1,262
Children's Program Supplies	\$ 601.21	\$ 2,000	30.06%	\$ (399)	\$ 1,399
All Family Special Programs	\$ -	\$ 800	0.00%	\$ (400)	\$ 800
Summer Reading Program	\$ 1,000.00	\$ 1,000	100.00%	\$ 500	\$ -
General Program Supplies	\$ 228.59	\$ 750		\$ (146)	\$ 521
Outreach/Volunteer					
Outreach-General	\$ 4,526.24	\$ 3,000	150.87%	\$ 1,526	\$ (1,526)
Book Weeks	\$ -	\$ 150	0.00%	\$ (75)	\$ 150
Holiday Handout Supplies	\$ 500.00	\$ 750	66.67%	\$ 125	\$ 250
Business Outreach	\$ -	\$ 200	0.00%	\$ (100)	\$ 200
School Outreach	\$ -	\$ 100	0.00%	\$ (50)	\$ 100
Volunteer Recognition	\$ 125.00	\$ 300	41.67%	\$ (25)	\$ 175
Dues & Luncheons	\$ -	\$ 225	0.00%	\$ (113)	\$ 225
Staff Support					
Booster Bunch	\$ 3,463.80	\$ 4,750	72.92%	\$ 1,089	\$ 1,286
MLIS Scholarship	\$ -	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$ 830.15	\$ 3,500	23.72%	\$ (920)	\$ 2,670
Total Expenses	\$ 15,389.61	\$ 35,975	42.78%	\$ 43	\$ 20,585
Net Difference	\$ (1,552.09)	\$ (15,925)			