

Friends of the Brownsburg Public Library
April 2022 Financial Report

Friends of the Brownsburg Public Library						
Balance Sheet						
Year to Date 2022						
	January 1, 2022			Account	April 30, 2022	Interest
	Cash Balance	Revenues	Expenditures	Transfers	Cash Balance	Rate
Hendricks County Bank	\$ 7,750.26	\$ 7,243.65	\$ 7,433.04	\$ -	\$ 7,560.87	0.03%
First Merchants Money Market	\$ 33,016.62	\$ 7.63	\$ -	\$ -	\$ 33,024.25	0.20%

April 2022 Expenses - \$1,209.02

Date	Check #	Vendor	Amount	Expense – Note
4/7/22	4449	Monsoon	\$99.00	Online Sales Services
4/12/22	4450	Kelsey Abernathy	\$49.03	YA Program Supplies
4/12/22	4451	Robbi Caldwell	\$25.78	Children’s Program Supplies
4/14/22	4452	Cristi McGill	\$29.63	Children’s Program Supplies
4/20/22	4453	First Merchants Cardmember Service	\$79.22	Booster Bunch - \$35.95 Supplies - \$0.97 Online Sales – Services - \$42.30
4/20/22	4454	First Merchants Cardmember Service	\$259.35	Supplies – \$11.04 Adult Program Supplies - \$8.98 YA Program Supplies - \$35.20 Children’s Program Supplies - \$24.77 General Program Supplies - \$29.36 Online Sales – Shipping Charges - \$150.00
4/20/22	4455	Amazon	\$412.71	Coffee Supplies - \$40.30 Library Shop Supplies - \$63.80 YA Program Supplies - \$19.72 Children’s Program Supplies - \$106.71 Outreach – General - \$33.98 Volunteer Recognition - \$148.20
4/27/22	4456	Tricia Skibbe	\$100.00	Booster Bunch – 18+ yrs of Service
4/29/22	4457	Brownsburg Public Library	(\$675.00)	Memorial & Summer Reading Donations – transferred to Library Accounts
Automatic Payments				
4/30/22		April Credit Card Fees	\$24.11	
4/30/22		April Online Credit Card Fees (Stripe)	\$20.48	Memorial & Summer Reading Donations
Cash Reimbursement				
3/30/22		Garden Program	\$5.08	Children’s Program Supplies

4/1/22		Birthdays	\$10.00	Booster Bunch
4/20/22		Library Appreciation Day	\$24.63	Booster Bunch
4/30/22		Booster Bunch – Birthday/Anniversary	\$70.00	Booster Bunch

\$1,209.02

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022 – as of 5/3/2022	115	41	35%	\$5,185	\$45	819

Mailed on December 13 to 108 2021 Members and 711 prospective members. As of 5/3/2022, we received 115 membership forms.

- 41 new (6% of 711 prospective members)
- 74 returning (69% of 108 2021 members)

2022 Revenue Analysis

	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total
Library Shop	\$ 2,708.50	\$ 1,052.90	39%	61%	\$ 1,655.60	42%
Online Sales	\$ 1,511.23	\$ 1,315.63	87%	13%	\$ 195.60	5%
Holiday Shop (2022)	\$ -	\$ -	0%	0%	\$ -	0%
Coffee Sales	\$ 263.00	\$ 268.88	102%	-2%	\$ (5.88)	0%
Membership	\$ 2,210.00	\$ 84.14	4%	96%	\$ 2,125.86	54%
	\$ 6,692.73	\$ 2,721.55			\$ 3,971.18	

Library Shop - Paid 2021 Sales Tax in January for \$629.27

Online Sales - Paid Annual Services in January along with regular supplies & shipping

**BROWNSBURG PUBLIC LIBRARY
REVENUE AND EXPENSE STATEMENT
As of April 30, 2022**

	YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
REVENUES					
Sales					
Library Shop (Jan - Nov)	\$ 2,708.50	\$ 5,000	54.17%	\$ 890	\$ 2,292
Online Sales	\$ 1,511.23	\$ 8,000	18.89%	\$ (1,398)	\$ 6,489
Holiday Shop (December)	\$ 58.00	\$ 4,000	1.45%	\$ 58	\$ 3,942
Coffee Sales	\$ 263.00	\$ 1,000	26.30%	\$ (101)	\$ 737
Fundraiser	\$ -	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues					
Membership (Dec - March)	\$ 2,210.00	\$ 3,000	73.67%	\$ 1,119	\$ 790
Donations	\$ 492.15	\$ 1,000	49.22%	\$ 129	\$ 508
Interest Earned	\$ 8.40	\$ 25	33.60%	\$ (1)	\$ 17
Miscellaneous Revenues	\$ -	\$ -			\$ -
Program Revenues					
Adult Program Fees	\$ -	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees	\$ -	\$ -			\$ -
Total revenues	\$ 7,251.28	\$ 23,025	31.49%	\$ 697	\$ 15,774 *

Notes

* Revenue = 31.49% received and Expenditures = 21.88% spent

	YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$\$ REMAINING
EXPENSES					
Sale Supplies					
Library Shop Supplies	\$ 290.73	\$ 400	72.68%	\$ 157	\$ 109
Library Shop Taxes & Credit Card Fees	\$ 762.17	\$ 1,150	66.28%	\$ 379	\$ 388
Online Sales - Supplies	\$ 137.45	\$ 800	17.18%	\$ (129)	\$ 663
Online Sales - Services	\$ 578.18	\$ 1,500	38.55%	\$ 78	\$ 922
Online Sales - Shipping Charges	\$ 600.00	\$ 3,000	20.00%	\$ (400)	\$ 2,400
Holiday Shop Supplies	\$ -	\$ 1,500	0.00%	\$ -	\$ 1,500
Coffee Supplies	\$ 268.88	\$ 1,000	26.89%	\$ (64)	\$ 731
Other Revenue Supplies					
Membership Supplies	\$ 84.14	\$ 150	56.09%	\$ 9	\$ 66
Fundraiser Supplies	\$ -	\$ 100	0.00%	\$ -	\$ 100
Library Meeting Supplies	\$ -	\$ 200	0.00%	\$ (67)	\$ 200
Library Materials & Support					
General Supplies	\$ 56.88	\$ 100	56.88%	\$ 24	\$ 43
Christmas Decorations	\$ -	\$ 3,000	0.00%	\$ -	\$ 3,000
General Services	\$ -	\$ -	0.00%		\$ -
Library Material (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ 14.30	\$ -	0.00%		\$ (14)
Program Supplies					
Adult Program Supplies	\$ 50.70	\$ 800	6.34%	\$ (216)	\$ 749
YA Program Supplies	\$ 414.00	\$ 1,000	41.40%	\$ 81	\$ 586
Children's Program Supplies	\$ 522.17	\$ 1,500	34.81%	\$ 22	\$ 978
All Family Special Programs	\$ -	\$ 800	0.00%	\$ (267)	\$ 800
Summer Reading Program	\$ -	\$ 1,000	0.00%	\$ (333)	\$ 1,000
Winter Reading Program	\$ 500.00	\$ 500	100.00%	\$ 333	\$ -
General Program Supplies	\$ 372.96	\$ -		\$ 373	\$ (373)
Outreach/Volunteer					
Outreach-General	\$ 152.03	\$ 3,000	5.07%	\$ (848)	\$ 2,848
Book Weeks	\$ -	\$ 150	0.00%	\$ (50)	\$ 150
Holiday Handout Supplies	\$ -	\$ 750	0.00%	\$ (250)	\$ 750
Business Outreach	\$ 125.00	\$ 200	62.50%	\$ 58	\$ 75
School Outreach	\$ -	\$ 100	0.00%	\$ (33)	\$ 100
Volunteer Recognition	\$ 148.20	\$ 300	49.40%	\$ 48	\$ 152
Dues & Luncheons	\$ 30.00	\$ 225	13.33%	\$ (45)	\$ 195
Staff Support					
Booster Bunch	\$ 2,325.25	\$ 4,750	48.95%	\$ 742	\$ 2,425
Staff Risky Business Grant	\$ -	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$ -	\$ 3,500	0.00%	\$ -	\$ 3,500
Total Expenses	\$ 7,433.04	\$ 33,975	21.88%	\$ (385)	\$ 26,542
Net Difference	\$ (181.76)	\$ (10,950)			