

**Friends of the Brownsburg Public Library**  
**March 2025 Financial Report**

<b>Friends of the Brownsburg Public Library</b> <b>Balance Sheet</b> <b>Year to Date 2025</b>						
	January 1, 2025 Cash Balance	Revenues	Expenditures	Account Transfers	March 31, 2025 Cash Balance	Interest Rate
Hendricks County Bank	\$ 14,452.57	\$ 6,931.21	\$ 9,884.94		\$ 11,498.84	0.03%
First Merchants Money Market	\$ 29,257.08	\$ 13.43	\$ -		\$ 29,270.51	0.01%
	\$ 43,709.65	\$ 6,944.64	\$ 9,884.94	\$ -	\$ 40,769.35	

**March 2025 Expenses - \$1,479.76**

Date	Check #	Vendor	Amount	Expense – Note
3/10/25	4762	Amazon Capital Services	\$173.91	Booster Bunch - \$70.45 Children's Program Supplies - \$103.46
3/10/25	4763	Leslie Smyser	\$26.63	Children's Program Supplies
3/18/25	4764	Janway Company	\$287.50	Outreach-General
3/20/25	4765	First Merchants Cardmember Service	\$121.52	Booster Bunch - \$121.52
3/20/25	4766	First Merchants Cardmember Service	\$676.18	Booster Bunch - \$642.80 Supplies - \$16.80 Library Shop Supplies - \$16.58
3/24/25	4767	Emily Fleischer	\$19.54	Children's Program Supplies
3/24/25	4768	NBU Services	\$100.00	Adult Program Supplies
3/28/25	4769	Brownsburg Public Library	\$500.00	Library – Reading Sponsor Transfer
Automatic Payments				
3/31/25		March Credit Card Fees	\$45.00	Total Sales \$430.24 (7.096%) / 69 Items (\$0.65)
3/31/25		March Online Credit Card Fees (Stripe)	\$16.86	Friends Membership - \$25 (1) Reading Sponsorship - \$525 (2) Total Sales \$550 (3.07%) / 3 Items (\$5.62)
Automatic Payments				
3/14/25	eBay Sale	Shipping Charges	\$11.51	2 Sales
3/14/25	eBay Sale	Online Sale Service Fee	\$2.27	2 Sales
3/25/25		Staff Personal Item – State Tax	(\$1.16)	Sales Tax for Personal Item

**\$1,479.76**

## Friends Membership

Year	Members	# of Returning	# of New	Total Mailed	Return %	Total \$	Avg Gift
2018	58		17	178	33%	\$2,375	\$41
2019	84		40	1,054	8%	\$3,695	\$44
2020	106		53	1,164	9%	\$4,180	\$39
2021	108	52 of 106 / 49%	56	862	13%	\$4,565	\$42
2022	121	76 of 108 / 70%	45 / 6%	819	15%	\$5,320	\$44
2023	99	83 of 118 / 70%	16 / 2%	825	12%	\$5,235	\$53
2024	104	77 of 99 / 78%	27 / 3%	1,019	10%	\$6,150	\$59
2025	113	86 of 106 / 81%	27 / 2%	1,200	9.4%	\$7,350	\$65

2025 Revenue Analysis								
	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total	2024 Profit/Loss and %	
Library Shop	\$ 2,477.58	\$ 1,329.10	54%	46%	\$ 1,148.48	33%	\$ 9,944.05	40%
Online Sales	\$ 69.01	\$ 13.78	20%	80%	\$ 55.23	2%	\$ 2,564.77	10%
Holiday Shop (2024)	\$ 572.35	\$ -	0%	100%	\$ 572.35	17%	\$ 2,772.71	11%
Coffee Sales	\$ 321.00	\$ 213.25	66%	34%	\$ 107.75	3%	\$ 532.90	2%
Fundraiser	\$ 189.44	\$ 323.33	171%	-71%	\$ (133.89)	-4%	\$ 1,451.98	6%
Membership	\$ 1,716.27	\$ -	0%	100%	\$ 1,716.27	50%	\$ 7,610.81	31%
	\$ 5,345.65	\$ 1,879.46			\$ 3,466.19		\$ 24,877.22	
Library Shop - Paid 2024 Sales Tax in January for \$1,118.82								

**BROWNSBURG PUBLIC LIBRARY  
REVENUE AND EXPENSE STATEMENT  
As of March 31, 2025**

YEAR TO DATE		BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
<b>REVENUES</b>					
Sales					
Library Shop (Jan - Nov)	\$ 2,477.58	\$ 7,000	35.39%	\$ 568	\$ 4,522
Online Sales	\$ 69.01	\$ -		\$ 69	\$ -
Holiday Shop (December)	\$ 572.35	\$ 3,000	19.08%	\$ 572	\$ 2,428
Coffee Sales	\$ 321.00	\$ 1,000	32.10%	\$ 71	\$ 679
Other Revenues					
Membership (Dec - March)	\$ 1,716.27	\$ 4,000	42.91%	\$ (1,284)	\$ 2,284
Fundraiser	\$ 189.44	\$ 5,000	3.79%	\$ (644)	\$ 4,811
Donations	\$ 1,584.52	\$ 1,000	158.45%	\$ 1,335	\$ (585)
Interest Earned	\$ 14.47	\$ 50	28.94%	\$ 2	\$ 36
Miscellaneous Revenues	\$ -	\$ -			\$ -
Program Revenues					
MLIS Tuition Reimbursement	\$ -	\$ 1,500			\$ -
Program Fees		\$ -			
Total revenues	\$ 6,944.64	\$ 22,550	30.80%	\$ 690	\$ 14,174 *

Notes

\* Revenue = 30.80% received and Expenditures = 30.6% spent

EXPENSES		YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$ REMAINING
Sale Supplies						
Library Shop Supplies	\$ 16.58	\$ 300	5.53%	\$ (58)	\$ 283	
Library Shop Taxes	\$ 1,117.66	\$ 900	124.18%	\$ 218		
Library Shop Credit Card Fees	\$ 194.86	\$ 750	25.98%	\$ 7	\$ 555	
Online Sales - Supplies		\$ 50	0.00%	\$ (13)	\$ 50	
Online Sales - Services	\$ 2.27	\$ -		\$ 2	\$ (2)	
Online Sales - Shipping Charges	\$ 11.51	\$ 200	5.76%	\$ (38)	\$ 188	
Holiday Shop Supplies (Sept-Nov)		\$ 500	0.00%	\$ -	\$ 500	
Coffee Supplies	\$ 213.25	\$ 1,000	21.33%	\$ (37)	\$ 787	
Other Revenue Supplies						
Membership Supplies (Oct-Nov)		\$ 1,000	0.00%	\$ -	\$ 1,000	
Fundraiser Supplies	\$ 323.33	\$ 2,500	12.93%	\$ 323	\$ 2,177	
Library Meeting Supplies		\$ 200	0.00%	\$ (50)	\$ 200	
Library Materials & Support						
General Supplies	\$ 90.40	\$ 100	90.40%	\$ 65	\$ 10	
Christmas Decorations		\$ 3,000	0.00%	\$ -	\$ 3,000	
General Services		\$ -		\$ -	\$ -	
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)		\$ -		\$ -	\$ -	
Program Supplies						
Adult Program Supplies	\$ 184.55	\$ 800	23.07%	\$ (15)	\$ 615	
YA Program Supplies	\$ 97.96	\$ 1,250	7.84%	\$ (215)	\$ 1,152	
Children's Program Supplies	\$ 391.74	\$ 1,500	26.12%	\$ 17	\$ 1,108	
All Family Special Programs		\$ 800	0.00%	\$ (200)	\$ 800	
Reading Program Sponsorship	\$ 1,500.00	\$ 1,500	100.00%	\$ 1,125	\$ -	
General Program Supplies	\$ 120.63	\$ 750	16.08%	\$ (67)	\$ 629	
Outreach/Volunteer						
Outreach-General	\$ 2,504.62	\$ 2,000	125.23%	\$ 505	\$ (505)	
Book Weeks		\$ 150	0.00%	\$ (38)	\$ 150	
Holiday Handout Supplies		\$ 1,000	0.00%	\$ (250)	\$ 1,000	
Business Outreach		\$ 200	0.00%	\$ (50)	\$ 200	
School Outreach		\$ 100	0.00%	\$ (25)	\$ 100	
Volunteer Recognition		\$ 300	0.00%	\$ (75)	\$ 300	
Dues & Luncheons		\$ 225	0.00%	\$ (56)	\$ 225	
Staff Support						
Booster Bunch (Staff Appreciation)	\$ 1,615.58	\$ 4,750	34.01%	\$ 428	\$ 3,134	
MLIS Tuition Reimbursement	\$ 1,500.00	\$ 3,000	50.00%	\$ -	\$ 1,500	
Staff In-Service		\$ 3,500	0.00%	\$ -	\$ 3,500	
Total Expenses	\$ 9,884.94	\$ 32,325	30.58%	\$ 1,084	\$ 22,440	
Net Difference	\$ (2,940.30)	\$ (9,775)				3