

# Friends of the Brownsburg Public Library

## May 2025 Financial Report

<b>Friends of the Brownsburg Public Library</b> <b>Balance Sheet</b> <b>Year to Date 2025</b>							
	January 1, 2025 Cash Balance	Revenues	Expenditures	Account Transfers	May 31, 2025 Cash Balance	Interest Rate	
Hendricks County Bank	\$ 14,452.57	\$ 9,724.22	\$ 13,182.93	\$ 25.00	\$ 10,968.86	0.05%	
First Merchants Money Market	\$ 29,257.08	\$ 13.92	\$ -	\$ 25.00	\$ 29,296.00	0.01%	
	\$ 43,709.65	\$ 9,738.14	\$ 13,182.93	\$ 50.00	\$ 40,264.86		

\* \$25 deposited into First Merchants Money Market for activity to keep account open.

### **May 2025 Expenses - \$2,407.02**

Date	Check #	Vendor	Amount	Expense – Note
5/6/25	4778	Amazon Capital Services	\$703.97	Booster Bunch - \$25.40 Coffee Supplies - \$149.78 Children's Program Supplies - \$395.50 All Family Special Programs - \$64.93 Staff In-Service - \$68.36
5/6/25	4779	Staples	\$261.24	General Program Supplies
5/9/25	4780	Cristi McGill	\$18.24	Children's Program Supplies
5/9/25	4781	Jessica Owens	\$18.65	Children's Program Supplies
5/9/25	4782	Kath Bergmann	\$12.99	YA Program Supplies
5/14/25	4783	Brownsburg Public Library	\$429.65	All Family Special Programs
5/20/25	4784	First Merchants Cardmember Service	\$504.75	YA Program Supplies - \$59.62 Children's Program Supplies - \$16.97 General Program Supplies - \$428.16
5/20/25	4785	First Merchants Cardmember Service	\$365.07	Holiday Shop Supplies - \$222.62 Outreach - \$125.45 General Program Supplies - \$17.00
5/28/25	4786	Mikala Cunningham	\$75.00	Booster Bunch
<b>Automatic Payments</b>				
5/31/25		May Credit Card Fees	\$37.09	Total Sales \$193.00 (19.22%) / 50 Items (\$0.74)
5/31/25		May Online Credit Card Fees (Stripe)	\$0	Total Sales \$0 (0%) / 0 Items (\$0)
5/31/25	eBay Sale	Shipping Charges	\$13.01	2 Sales
5/31/25	eBay Sale	Online Sale Service Fee	\$2.11	2 Sales
<b>Cash Payments</b>				
5/28/25		YHB Club End of Year Snacks	\$6.90	Children's Program Supplies
5/28/25		Booster Bunch	\$5.22	2 Cards – Get Well and Good-bye

Other Transactions				
5/28/25		All Family Special Programs	(\$46.87)	Previous charge – move fr Adult Programs to All Family Special Programs

**\$2,407.02**

#### Friends Membership

Year	Members	# of Returning	# of New	Total Mailed	Return %	Total \$	Avg Gift
2018	58		17	178	33%	\$2,375	\$41
2019	84		40	1,054	8%	\$3,695	\$44
2020	106		53	1,164	9%	\$4,180	\$39
2021	108	52 of 106 / 49%	56	862	13%	\$4,565	\$42
2022	121	76 of 108 / 70%	45 / 6%	819	15%	\$5,320	\$44
2023	99	83 of 118 / 70%	16 / 2%	825	12%	\$5,235	\$53
2024	104	77 of 99 / 78%	27 / 3%	1,019	10%	\$6,150	\$59
2025	118	87 of 106 / 82%	31 / 3%	1,200	9.8%	\$7,575	\$64

#### 2025 Revenue Analysis

	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total	2024 Profit/Loss and %	
Library Shop	\$ 3,769.68	\$ 1,412.95	37%	63%	\$ 2,356.73	47%	\$ 9,944.05	40%
Online Sales	\$ 351.05	\$ 75.99	22%	78%	\$ 275.06	5%	\$ 2,564.77	10%
Holiday Shop (2024)	\$ 572.35	\$ 222.62	39%	61%	\$ 349.73	7%	\$ 2,772.71	11%
Coffee Sales	\$ 569.00	\$ 429.65	76%	24%	\$ 139.35	3%	\$ 532.90	2%
Fundraiser	\$ 189.44	\$ 323.33	171%	-71%	\$ (133.89)	-3%	\$ 1,451.98	6%
Membership	\$ 2,041.27	\$ -	0%	100%	\$ 2,041.27	41%	\$ 7,610.81	31%
	\$ 7,492.79	\$ 2,464.54			\$ 5,028.25		\$ 24,877.22	

Library Shop - Paid 2024 Sales Tax in January for \$1,118.82

**BROWNSBURG PUBLIC LIBRARY**  
**REVENUE AND EXPENSE STATEMENT**  
**As of May 31, 2025**

YEAR TO DATE		BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
<b>REVENUES</b>					
Sales					
Library Shop (Jan - Nov)	\$ 3,769.68	\$ 7,000	53.85%	\$ 588	\$ 3,230
Online Sales	\$ 351.05	\$ -		\$ 351	\$ -
Holiday Shop (December)	\$ 572.35	\$ 3,000	19.08%	\$ 572	\$ 2,428
Coffee Sales	\$ 569.00	\$ 1,000	56.90%	\$ 152	\$ 431
Other Revenues					
Membership (Dec - March)	\$ 2,041.27	\$ 4,000	51.03%	\$ (959)	\$ 1,959
Fundraiser (Feb & Dec)	\$ 189.44	\$ 5,000	3.79%	\$ (2,311)	\$ 4,811
Donations	\$ 2,229.60	\$ 1,000	222.96%	\$ 1,813	\$ (1,230)
Interest Earned	\$ 15.75	\$ 50	31.50%	\$ (5)	\$ 34
Miscellaneous Revenues	\$ -	\$ -			\$ -
Program Revenues					
MLIS Tuition Reimbursement	\$ -	\$ 1,500			\$ -
Program Fees		\$ -			
Total revenues	\$ 9,738.14	\$ 22,550	43.18%	\$ 202	\$ 11,663 *

Notes

\* Revenue = 43.18% received and Expenditures = 40.78% spent

YEAR TO DATE		BUDGET	% USED	OVER/(UNDER) TO DATE	\$ REMAINING
<b>EXPENSES</b>					
Sale Supplies					
Library Shop Supplies	\$ 16.58	\$ 300	5.53%	\$ (108)	\$ 283
Library Shop Taxes	\$ 1,117.66	\$ 900	124.18%	\$ 218	
Library Shop Credit Card Fees	\$ 278.71	\$ 750	37.16%	\$ (34)	\$ 471
Online Sales - Supplies		\$ 50	0.00%	\$ (21)	\$ 50
Online Sales - Services	\$ 12.44	\$ -		\$ 12	\$ (12)
Online Sales - Shipping Charges	\$ 63.55	\$ 200	31.78%	\$ (20)	\$ 136
Holiday Shop Supplies (Sept-Nov)	\$ 222.62	\$ 500	44.52%	\$ 223	\$ 277
Coffee Supplies	\$ 429.65	\$ 1,000	42.97%	\$ 13	\$ 570
Other Revenue Supplies					
Membership Supplies (Oct-Nov)		\$ 1,000	0.00%	\$ -	\$ 1,000
Fundraiser Supplies	\$ 323.33	\$ 2,500	12.93%	\$ 323	\$ 2,177
Library Meeting Supplies		\$ 200	0.00%	\$ (83)	\$ 200
Library Materials & Support					
General Supplies	\$ 90.40	\$ 100	90.40%	\$ 49	\$ 10
Christmas Decorations		\$ 3,000	0.00%	\$ -	\$ 3,000
General Services		\$ -		\$ -	\$ -
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)		\$ -		\$ -	\$ -
Program Supplies					
Adult Program Supplies	\$ 219.83	\$ 800	27.48%	\$ (114)	\$ 580
YA Program Supplies	\$ 193.83	\$ 1,250	15.51%	\$ (327)	\$ 1,056
Children's Program Supplies	\$ 958.94	\$ 1,500	63.93%	\$ 334	\$ 541
All Family Special Programs	\$ 513.45	\$ 800	64.18%	\$ 180	\$ 287
Reading Program Sponsorship	\$ 1,500.00	\$ 1,500	100.00%	\$ 875	\$ -
General Program Supplies	\$ 452.36	\$ 750	60.31%	\$ 140	\$ 298
Outreach/Volunteer					
Outreach-General	\$ 2,644.35	\$ 2,000	132.22%	\$ 644	\$ (644)
Book Weeks		\$ 150	0.00%	\$ (63)	\$ 150
Holiday Handout Supplies		\$ 1,000	0.00%	\$ (417)	\$ 1,000
Business Outreach		\$ 200	0.00%	\$ (83)	\$ 200
School Outreach		\$ 100	0.00%	\$ (42)	\$ 100
Volunteer Recognition		\$ 300	0.00%	\$ (125)	\$ 300
Dues & Luncheons		\$ 225	0.00%	\$ (94)	\$ 225
Staff Support					
Booster Bunch (Staff Appreciation)	\$ 1,803.58	\$ 4,750	37.97%	\$ (176)	\$ 2,946
MLIS Tuition Reimbursement	\$ 1,500.00	\$ 3,000	50.00%	\$ -	\$ 1,500
Staff In-Service	\$ 841.65	\$ 3,500	24.05%	\$ (908)	\$ 2,658
Total Expenses	\$ 13,182.93	\$ 32,325	40.78%	\$ (174)	\$ 19,142
Net Difference	\$ (3,444.79)	\$ (9,775)			3