

Friends of the Brownsburg Public Library
November 2021 Financial Report

Friends of the Brownsburg Public Library							
Balance Sheet							
Year to Date 2021							
	January 1, 2021					November 30, 2021	Interest
	Cash Balance	Revenues	Expenditures	Account		Cash Balance	Rate
				Transfers			
Hendricks County Bank	\$ 40,592.99	\$ 21,357.57	\$ 22,985.01	\$ (37,000.00)		\$ 1,965.55	0.03%
First Merchants Money Market	\$ -	\$ 16.34	\$ -	\$ 37,000.00		\$ 37,016.34	0.04%

November 2021 Expenses - \$1,460.38

Date	Check #	Vendor	Amount	Expense – Note
11/8/21	4406	Monsoon	\$99.00	Online Sales Services
11/9/21	4407	Jess Beauchamp	\$135.00	Holiday Shop Supplies – Vendor
11/24/21	4408	First Merchants Cardmember Service	\$358.37	Staff In-Service - \$158.37 Online Sales – Shipping Charges - \$200.00
11/24/21	4409	First Merchants Cardmember Service	\$444.43	Holiday Shop Supplies - \$12.26 Outreach – General - \$1.06 Staff In-Service - \$388.56 Online Sales – Services - \$42.55
11/24/21	4409	Amazon	\$214.87	Booster Bunch - \$13.19 Coffee Supplies - \$11.99 Library Shop Supplies - \$44.76 Holiday Shop Supplies - \$36.99 YA Program Supplies - \$16.89 Outreach – General - \$71.56 Staff In-Service - \$19.49
Automatic Payments				
11/30/21		November Credit Card Fees	\$48.59	
11/30/21		November Online Credit Card Fees (Stripe)	\$0	No activity
Cash Reimbursement				
11/4/21		Tension Rods for Ornaments	\$15.00	Holiday Shop Supplies
11/10/21		Lemon Drop Bark Take & Make	\$35.12	Children’s Program Supplies
11/11/21		Thank You to Facilitator	\$100.00	Staff In-Service
11/17/21		Silly Sock Contest	\$10.00	Booster Bunch

\$1,460.38

Holiday Shop

- Vendor Purchases = \$973.73 as of 11/30/2021
- Supplies = \$73.24
- Preview night cards mailed to Friends Members
- Preview night cards sold at Front desk to non-members for \$10

**BROWNSBURG PUBLIC LIBRARY
REVENUE AND EXPENSE STATEMENT
As of November 30, 2021**

	YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
REVENUES					
Sales					
Library Shop	\$ 5,594.52	\$ 6,000	93.24%	\$ (1,005)	\$ 405
Online Sales	\$ 8,161.86	\$ 7,500	108.82%	\$ (88)	\$ (662)
Holiday Shop	\$ 1,958.00	\$ 5,000	39.16%	\$ (542)	\$ 3,042
Coffee Sales	\$ 221.30	\$ 1,000	22.13%	\$ (879)	\$ 779
Fundraiser	\$ 1,736.15	\$ 1,000	173.62%	\$ 736	\$ (736)
Other Revenues					
Membership	\$ 2,220.00	\$ 2,000	111.00%	\$ 20	\$ (220)
Donations	\$ 1,460.29	\$ 1,000	146.03%	\$ 360	\$ (460)
Interest Earned	\$ 21.79	\$ 150	14.53%	\$ (143)	\$ 128
Miscellaneous Revenues	\$ -	\$ -			\$ -
Program Revenues					
Adult Program Fees	\$ -	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees					
Total revenues	\$ 21,373.91	\$ 23,650	90.38%	\$ (1,541)	\$ 2,276

Notes

* Revenue = 90.38% received and Expenditures = 73.89% spent

	YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$\$ REMAINING
EXPENSES					
Sale Supplies					
Library Shop Supplies	\$ 328.57	\$ 400	82.14%	\$ (38)	\$ 71
Library Shop Taxes & Credit					
Card Fees	\$ 1,046.54	\$ 2,050	51.05%	\$ (833)	\$ 1,003
Online Sales - Supplies	\$ 304.79	\$ 800	38.10%	\$ (429)	\$ 495
Online Sales - Services	\$ 1,451.27	\$ 1,500	96.75%	\$ 76	\$ 49
Online Sales - Shipping Charges	\$ 2,950.00	\$ 2,500	118.00%	\$ 658	\$ (450)
Holiday Shop Supplies	\$ 1,046.97	\$ 500	209.39%	\$ 589	\$ (547)
Coffee Supplies	\$ 413.09	\$ 1,000	41.31%	\$ (504)	\$ 587
Other Revenue Supplies					
Membership Supplies	\$ 112.69	\$ 150	75.13%	\$ (37)	\$ 37
Fundraiser Supplies	\$ 1,179.00	\$ 100	1179.00%	\$ 1,079	\$ (1,079)
Library Meeting Supplies	\$ 24.17	\$ 200	12.09%	\$ (159)	\$ 176
Library Materials & Support					
General Supplies	\$ 877.23	\$ 100	877.23%	\$ 786	\$ (777)
Christmas Decorations	\$ 3,757.54	\$ 1,500	250.50%	\$ 2,383	\$ (2,258)
General Services	\$ 62.46	\$ -	0.00%	\$ 62	\$ (62)
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ -	\$ -			\$ -
Program Supplies					
Adult Program Supplies	\$ 302.93	\$ 800	37.87%	\$ (430)	\$ 497
YA Program Supplies	\$ 906.23	\$ 1,000	90.62%	\$ (10)	\$ 94
Children's Program Supplies	\$ 990.47	\$ 1,500	66.03%	\$ (385)	\$ 510
All Family Special Programs	\$ 1,032.00	\$ 800	129.00%	\$ 299	\$ (232)
Outreach/Volunteer					
Outreach-General	\$ 1,186.51	\$ 3,000	39.55%	\$ (1,563)	\$ 1,813
Book Weeks	\$ 82.30	\$ 150	54.87%	\$ (55)	\$ 68
Holiday Handout Supplies	\$ 1,089.29	\$ 300	363.10%	\$ 814	\$ (789)
Parades	\$ -	\$ 750	0.00%	\$ (688)	\$ 750
Business Outreach	\$ 100.00	\$ 200	50.00%	\$ (83)	\$ 100
School Outreach	\$ -	\$ 100	0.00%	\$ (92)	\$ 100
Volunteer Recognition	\$ 122.80	\$ 300	40.93%	\$ (152)	\$ 177
Dues & Luncheons	\$ 266.10	\$ 225	118.27%	\$ 60	\$ (41)
Staff Support					
Scholarship	\$ 500.00	\$ 500	100.00%	\$ -	\$ -
Booster Bunch	\$ 2,185.64	\$ 4,750	46.01%	\$ (2,169)	\$ 2,564
Staff Risky Business Grant	\$ -	\$ 2,500	0.00%	\$ (2,292)	\$ 2,500
Staff In-Service	\$ 666.42	\$ 3,500	19.04%	\$ (2,542)	\$ 2,834
Total Expenses	\$ 22,985.01	\$ 31,175	73.73%	\$ (9,288)	\$ 8,190
Net Difference	\$ (1,611.10)	\$ (7,525)			3