

**Friends of the Brownsburg Public Library**  
**July 2022 Financial Report**

<b>Friends of the Brownsburg Public Library</b>						
<b>Balance Sheet</b>						
<b>Year to Date 2022</b>						
	January 1, 2022			Account	July 31, 2022	Interest
	Cash Balance	Revenues	Expenditures	Transfers	Cash Balance	Rate
Hendricks County Bank	\$ 7,750.26	\$ 10,809.21	\$ 12,714.93	-	\$ 5,844.54	0.03%
First Merchants Money Market	\$ 33,016.62	\$ 24.10	-	-	\$ 33,040.72	0.20%

**July 2022 Expenses - \$673.69**

Date	Check #	Vendor	Amount	Expense – Note
7/7/22	4474	Monsoon	\$99.00	Online Sales Services
7/8/22	4475	Kelsey Abernathy	\$48.93	YA Program Supplies
7/14/22	4476	Kelsey Abernathy	\$64.54	YA Program Supplies
7/21/22	4477	First Merchants Cardmember Service	\$133.46	YA Program Supplies – \$33.46 Online Sales – Shipping Charges - \$100.00
7/21/22	4478	First Merchants Cardmember Service	\$60.18 R \$11.49	Online Sales – \$11.49 (Revenue Reduction) Outreach – General - \$8.61 Online Sales – Services - \$51.57
7/22/22	4479	Amazon	\$215.06	Coffee Supplies - \$98.12 YA Program Supplies - \$33.57 Children’s Program Supplies - \$57.39 Outreach – General - \$25.98
7/26/22	4480	Chase Card Services	\$4.83	Supplies - \$4.83
<b>Automatic Payments</b>				
7/31/22		July Credit Card Fees	\$42.30	
7/31/22		July Online Credit Card Fees (Stripe)	\$0	
<b>Cash Reimbursement</b>				
7/11/22		New Hire Welcome Treat	\$5.39	Booster Bunch

**\$673.69**

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022 – as of 8/1/2022	117	42	36%	\$5,215	\$45	819

Mailed on December 13 to 108 2021 Members and 711 prospective members. As of 8/1/2022, we received 117 membership forms.

- 42 new (6% of 711 prospective members)
- 75 returning (69% of 108 2021 members)

<b>2022 Revenue Analysis</b>						
	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total
Library Shop	\$ 4,836.50	\$ 1,167.14	24%	76%	\$ 3,669.36	60%
Online Sales	\$ 2,100.63	\$ 1,930.28	92%	8%	\$ 170.35	3%
Holiday Shop (2022)	\$ -	\$ -	0%	0%	\$ -	0%
Coffee Sales	\$ 454.00	\$ 425.79	94%	6%	\$ 28.21	0%
Membership	\$ 2,290.00	\$ 84.14	4%	96%	\$ 2,205.86	36%
	\$ 9,681.13	\$ 3,607.35			\$ 6,073.78	

Library Shop - Paid 2021 Sales Tax in January for \$629.27  
 Online Sales - Paid Annual Services in January along with regular supplies & shipping

**BROWNSBURG PUBLIC LIBRARY  
REVENUE AND EXPENSE STATEMENT  
As of July 31, 2022**

	YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
<b>REVENUES</b>					
Sales					
Library Shop (Jan - Nov)	\$ 4,836.50	\$ 5,000	96.73%	\$ 1,655	\$ 164
Online Sales	\$ 2,100.63	\$ 8,000	26.26%	\$ (2,566)	\$ 5,899
Holiday Shop (December)	\$ 58.00	\$ 4,000	1.45%	\$ 58	\$ 3,942
Coffee Sales	\$ 454.00	\$ 1,000	45.40%	\$ (129)	\$ 546
Fundraiser	\$ -	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues					
Membership (Dec - March)	\$ 2,290.00	\$ 3,000	76.33%	\$ 40	\$ 710
Donations	\$ 1,068.79	\$ 1,000	106.88%	\$ 485	\$ (69)
Interest Earned	\$ 25.39	\$ 25	101.56%	\$ 11	\$ (0)
Miscellaneous Revenues	\$ -	\$ -			\$ -
Program Revenues					
Adult Program Fees	\$ -	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees					
<b>Total revenues</b>	<b>\$ 10,833.31</b>	<b>\$ 23,025</b>	<b>47.05%</b>	<b>\$ (446)</b>	<b>\$ 12,192</b> *

Notes

\* Revenue = 47.05% received and Expenditures = 37.42% spent

	YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$ REMAINING
<b>EXPENSES</b>					
Sale Supplies					
Library Shop Supplies	\$ 300.72	\$ 400	75.18%	\$ 67	\$ 99
Library Shop Taxes & Credit Card Fees	\$ 866.42	\$ 1,150	75.34%	\$ 196	\$ 284
Online Sales - Supplies	\$ 180.44	\$ 800	22.56%	\$ (286)	\$ 620
Online Sales - Services	\$ 999.84	\$ 1,500	66.66%	\$ 125	\$ 500
Online Sales - Shipping Charges	\$ 750.00	\$ 3,000	25.00%	\$ (1,000)	\$ 2,250
Holiday Shop Supplies	\$ -	\$ 1,500	0.00%	\$ -	\$ 1,500
Coffee Supplies	\$ 425.79	\$ 1,000	42.58%	\$ (158)	\$ 574
Other Revenue Supplies					
Membership Supplies	\$ 84.14	\$ 150	56.09%	\$ 9	\$ 66
Fundraiser Supplies	\$ -	\$ 100	0.00%	\$ -	\$ 100
Library Meeting Supplies	\$ -	\$ 200	0.00%	\$ (117)	\$ 200
Library Materials & Support					
General Supplies	\$ 119.27	\$ 100	119.27%	\$ 61	\$ (19)
Christmas Decorations	\$ -	\$ 3,000	0.00%	\$ -	\$ 3,000
General Services	\$ -	\$ -	0.00%		\$ -
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ 14.30	\$ -	0.00%		\$ (14)
Program Supplies					
Adult Program Supplies	\$ 50.70	\$ 800	6.34%	\$ (416)	\$ 749
YA Program Supplies	\$ 849.63	\$ 1,000	84.96%	\$ 266	\$ 150
Children's Program Supplies	\$ 1,265.78	\$ 1,500	84.39%	\$ 391	\$ 234
All Family Special Programs	\$ -	\$ 800	0.00%	\$ (467)	\$ 800
Summer Reading Program	\$ 1,000.00	\$ 1,000	100.00%	\$ 417	\$ -
Winter Reading Program	\$ 500.00	\$ 500	100.00%	\$ 208	\$ -
General Program Supplies	\$ 556.51	\$ -		\$ 557	\$ (557)
Outreach/Volunteer					
Outreach-General	\$ 1,151.58	\$ 3,000	38.39%	\$ (598)	\$ 1,848
Book Weeks	\$ 84.23	\$ 150	56.15%	\$ (3)	\$ 66
Holiday Handout Supplies	\$ -	\$ 750	0.00%	\$ (438)	\$ 750
Business Outreach	\$ 125.00	\$ 200	62.50%	\$ 8	\$ 75
School Outreach	\$ -	\$ 100	0.00%	\$ (58)	\$ 100
Volunteer Recognition	\$ 148.20	\$ 300	49.40%	\$ (27)	\$ 152
Dues & Luncheons	\$ 195.00	\$ 225	86.67%	\$ 64	\$ 30
Staff Support					
Booster Bunch	\$ 3,047.38	\$ 4,750	64.16%	\$ 277	\$ 1,703
Staff Risky Business Grant	\$ -	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$ -	\$ 3,500	0.00%	\$ -	\$ 3,500
<b>Total Expenses</b>	<b>\$ 12,714.93</b>	<b>\$ 33,975</b>	<b>37.42%</b>	<b>\$ 180</b>	<b>\$ 21,260</b>
<b>Net Difference</b>	<b>\$ (1,881.62)</b>	<b>\$ (10,950)</b>			