

Friends of the Brownsburg Public Library
October 2022 Financial Report

Friends of the Brownsburg Public Library						
Balance Sheet						
Year to Date 2022						
	January 1, 2022			Account	October 31, 2022	Interest
	Cash Balance	Revenues	Expenditures	Transfers	Cash Balance	Rate
Hendricks County Bank	\$ 7,750.26	\$ 14,902.09	\$ 17,615.30	-	\$ 5,037.05	0.03%
First Merchants Money Market	\$ 33,016.62	\$ 54.79	-	-	\$ 33,071.41	0.70%

October 2022 Expenses - \$1,151.87

Date	Check #	Vendor	Amount	Expense – Note
10/6/22	4496	Staples Business Credit	\$8.58	Graphic Room Supplies
10/7/22	4497	Monsoon	\$99.00	Online Sales Services
10/19/22	4498	Lindy Schwartz	\$189.75	Holiday Shop Supplies
10/19/22	4499	Unseenpress.com Inc	\$165.00	Adult Program Supplies
10/20/22	4500	Kelsey Abernathy	\$63.44	YA Program Supplies
10/21/22	4501	First Merchants Cardmember Service	\$153.88	Booster Bunch - \$84.56 Outreach – General Supplies - \$17.94 Online Sales – Services - \$51.38
10/21/22	4502	First Merchants Cardmember Service	\$135.46	YA Program Supplies - \$35.46 Online Sales – Shipping Charges - \$100.00
10/21/22	4503	Amazon	\$191.89	Booster Bunch - \$72.95 Coffee Supplies - \$54.11 YA Program Supplies - \$36.97 Children’s Program Supplies - \$27.86
10/26/22	4504	Brownsburg Public Library	\$250.00	Donations – Amy Knapp Memorial – move to Operating-Gifts
10/27/22	4505	Kelsey Abernathy	\$70.31	YA Program Supplies
10/31/22	4506	Kids Ink Children’s Bookstore	\$291.57	Library Shop Reimburse for T Cummings Books Sold
Automatic Payments				
10/31/22		October Credit Card Fees	\$30.55	
10/31/22		October Online Credit Card Fees (Stripe)	\$18.87	Memorial Amy Knapp and T Cummings Books Sold via CC
Cash Reimbursement				
10/3/22		Bouncy Ball STEM Lab	\$10.14	Children’s Program Supplies
10/27/22		Chili Cook Off	\$15.00	Booster Bunch

\$1,151.87

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022 – as of 11/2/2022	121	45	37%	\$5,320	\$44	819

Mailed on December 13 to 108 2021 Members and 711 prospective members. As of 11/2/2022, we received 121 membership forms.

- 45 new (6% of 711 prospective members)
- 76 returning (70% of 108 2021 members)

2022 Revenue Analysis						
	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total
Library Shop	\$ 7,215.56	\$ 1,351.94	19%	81%	\$ 5,863.62	75%
Online Sales	\$ 3,101.70	\$ 2,574.24	83%	17%	\$ 527.46	7%
Holiday Shop (2022)	\$ -	\$ 383.75	0%	0%	\$ (383.75)	-5%
Coffee Sales	\$ 664.00	\$ 1,158.89	175%	-75%	\$ (494.89)	-6%
Membership	\$ 2,420.00	\$ 84.14	3%	97%	\$ 2,335.86	30%
	\$ 13,401.26	\$ 5,552.96			\$ 7,848.30	

Library Shop - Paid 2021 Sales Tax in January for \$629.27
 Online Sales - Paid Annual Services in January along with regular supplies & shipping

**BROWNSBURG PUBLIC LIBRARY
REVENUE AND EXPENSE STATEMENT
As of October 31, 2022**

	YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
REVENUES					
Sales					
Library Shop (Jan - Nov)	\$ 7,215.56	\$ 5,000	144.31%	\$ 2,670	\$ (2,216)
Online Sales	\$ 3,101.70	\$ 8,000	38.77%	\$ (3,565)	\$ 4,898
Holiday Shop (December)	\$ 58.00	\$ 4,000	1.45%	\$ 58	\$ 3,942
Coffee Sales	\$ 664.00	\$ 1,000	66.40%	\$ (169)	\$ 336
Fundraiser	\$ -	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues					
Membership (Dec - March)	\$ 2,420.00	\$ 3,000	80.67%	\$ 170	\$ 580
Donations	\$ 1,441.13	\$ 1,000	144.11%	\$ 608	\$ (441)
Interest Earned	\$ 56.49	\$ 25	225.96%	\$ 36	\$ (31)
Miscellaneous Revenues	\$ -	\$ -			\$ -
Program Revenues					
Adult Program Fees	\$ -	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees	\$ -	\$ -			\$ -
Total revenues	\$ 14,956.88	\$ 23,025	64.96%	\$ (193)	\$ 8,068 *

Notes

* Revenue = 64.96% received and Expenditures = 55.24% spent

EXPENSES	YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$\$ REMAINING
Sale Supplies					
Library Shop Supplies	\$ 347.70	\$ 400	86.93%	\$ 14	\$ 52
Library Shop Taxes & Credit Card Fees	\$ 1,004.24	\$ 1,150	87.33%	\$ 46	\$ 146
Online Sales - Supplies	\$ 180.44	\$ 800	22.56%	\$ (486)	\$ 620
Online Sales - Services	\$ 1,393.80	\$ 1,500	92.92%	\$ 144	\$ 106
Online Sales - Shipping Charges	\$ 1,000.00	\$ 3,000	33.33%	\$ (1,500)	\$ 2,000
Holiday Shop Supplies (Sept-Nov)	\$ 383.75	\$ 1,500	25.58%	\$ (616)	\$ 1,116
Coffee Supplies	\$ 1,158.89	\$ 1,000	115.89%	\$ 326	\$ (159)
Other Revenue Supplies					
Membership Supplies	\$ 84.14	\$ 150	56.09%	\$ 9	\$ 66
Fundraiser Supplies	\$ -	\$ 100	0.00%	\$ -	\$ 100
Library Meeting Supplies	\$ 30.00	\$ 200	15.00%	\$ (137)	\$ 170
Library Materials & Support					
General Supplies	\$ 137.30	\$ 100	137.30%	\$ 54	\$ (37)
Christmas Decorations	\$ 1,050.00	\$ 3,000	35.00%	\$ (450)	\$ 1,950
General Services	\$ -	\$ -	0.00%		\$ -
Library Material (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ 34.08	\$ -	0.00%		\$ (34)
Program Supplies					
Adult Program Supplies	\$ 244.17	\$ 800	30.52%	\$ (422)	\$ 556
YA Program Supplies	\$ 1,287.27	\$ 1,000	128.73%	\$ 454	\$ (287)
Children's Program Supplies	\$ 1,428.56	\$ 1,500	95.24%	\$ 179	\$ 71
All Family Special Programs	\$ -	\$ 800	0.00%	\$ (667)	\$ 800
Summer Reading Program	\$ 1,000.00	\$ 1,000	100.00%	\$ 167	\$ -
Winter Reading Program	\$ 500.00	\$ 500	100.00%	\$ 83	\$ -
General Program Supplies	\$ 658.54	\$ -		\$ 659	\$ (659)
Outreach/Volunteer					
Outreach-General	\$ 1,100.37	\$ 3,000	36.68%	\$ (1,400)	\$ 1,900
Book Weeks	\$ 84.23	\$ 150	56.15%	\$ (41)	\$ 66
Holiday Handout Supplies	\$ 493.20	\$ 750	65.76%	\$ (132)	\$ 257
Business Outreach	\$ 125.00	\$ 200	62.50%	\$ (42)	\$ 75
School Outreach	\$ -	\$ 100	0.00%	\$ (83)	\$ 100
Volunteer Recognition	\$ 148.20	\$ 300	49.40%	\$ (102)	\$ 152
Dues & Luncheons	\$ 492.00	\$ 225	218.67%	\$ 305	\$ (267)
Staff Support					
Booster Bunch	\$ 3,829.29	\$ 4,750	80.62%	\$ (129)	\$ 921
Staff Risky Business Grant	\$ -	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$ 572.00	\$ 3,500	16.34%	\$ 572	\$ 2,928
Total Expenses	\$ 18,767.17	\$ 33,975	55.24%	\$ (600)	\$ 15,208
Net Difference	\$ (3,810.29)	\$ (10,950)			