

**Friends of the Brownsburg Public Library**  
**August 2023 Financial Report**

<b>Friends of the Brownsburg Public Library</b>						
<b>Balance Sheet</b>						
<b>Year to Date 2023</b>						
	January 1, 2023			Account	August 31, 2023	Interest
	Cash Balance	Revenues	Expenditures	Transfers	Cash Balance	Rate
Hendricks County Bank	\$ 4,051.21	\$ 15,944.11	\$ 17,524.85	\$ 5,000.00	\$ 7,470.47	0.03%
First Merchants Money Market	\$ 33,135.12	\$ 324.38	\$ -	\$ (5,000.00)	\$ 28,459.50	2.02%

**August 2023 Expenses - \$1,415.05**

Date	Check #	Vendor	Amount	Expense – Note
8/4/23	4581	Amazon Capital Services	\$283.74	Coffee Supplies - \$49.79 YA Program Supplies - \$65.42 Children’s Program Supplies - \$6.29 General Program Supplies - \$98.52 Outreach - \$63.72
8/7/23	4582	Monsoon	\$99.00	Online Sales Services
8/28/23	4583	Elan Financial Services	\$100.00	Online Sales – Shipping Charges - \$100.00
8/28/23	4584	Elan Financial Services	\$1,021.99 (E-\$1054.98 R-\$32.99)	Online Sales – (\$32.99) Booster Bunch - \$838.35 Library Shop Supplies – (\$27.32) Adult Program Supplies - \$172.38 Online Sales – Services - \$71.57
Automatic Payments				
8/31/23		August Credit Card Fees	\$26.30	
8/31/23		August Online Credit Card Fees (Stripe)	\$1.03	
Cash Reimbursement				
		None	\$0	
Other				
8/17/23		Refund for Bundy Lodge	(\$150.00)	Booster Bunch – Summer Reading Celebration

**\$1,415.05**

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022	121	45	37%	\$5,320	\$44	819
2023	98	16	16%	\$5,185	\$53	825

Mailed on December 5, 2022 to 118 Members and 707 prospective members. As of 9/11/2023, we received 98 membership forms.

- 16 new (2% of 707 prospective members)
- 82 returning (69% of 118 members)

<b>2023 Revenue Analysis</b>						
	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total
Library Shop	\$ 6,064.04	\$ 1,526.28	25%	75%	\$ 4,537.76	64%
Online Sales	\$ 2,592.94	\$ 1,884.43	73%	27%	\$ 708.51	10%
Holiday Shop (2023)	\$ -	\$ 229.62	#DIV/0!	#DIV/0!	\$ (229.62)	-3%
Coffee Sales	\$ 758.00	\$ 596.90	79%	21%	\$ 161.10	2%
Membership	\$ 1,885.00	\$ 10.99	1%	99%	\$ 1,874.01	27%
	\$ 11,299.98	\$ 4,248.22			\$ 7,051.76	

Library Shop - Paid 2022 Sales Tax in January for \$768.32

**BROWNSBURG PUBLIC LIBRARY  
REVENUE AND EXPENSE STATEMENT  
As of August 31, 2023**

	YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
<b>REVENUES</b>					
Sales					
Library Shop (Jan - Nov)	\$ 6,064.04	\$ 5,000	121.28%	\$ 2,428	\$ (1,064)
Online Sales	\$ 2,592.94	\$ 4,000	64.82%	\$ (74)	\$ 1,407
Holiday Shop (December)	\$ 629.25	\$ 4,000	15.73%	\$ 629	\$ 3,371
Coffee Sales	\$ 758.00	\$ 1,000	75.80%	\$ 91	\$ 242
Fundraiser	\$ -	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues					
Membership (Dec - March)	\$ 1,885.00	\$ 4,000	47.13%	\$ (1,115)	\$ 2,115
Donations	\$ 963.66	\$ 1,000	96.37%	\$ 297	\$ 36
Interest Earned	\$ 325.60	\$ 50	651.20%	\$ 292	\$ (276)
Miscellaneous Revenues	\$ 50.00	\$ -			\$ (50)
Program Revenues					
MLIS Scholarship	\$ 3,000.00	\$ -			\$ -
Adult Program Fees	\$ -	\$ -			\$ -
YA Program Fees	\$ -	\$ -			\$ -
Children's Program Fees	\$ -	\$ -			\$ -
<b>Total revenues</b>	<b>\$ 16,268.49</b>	<b>\$ 20,050</b>	<b>81.14%</b>	<b>\$ 2,549</b>	<b>\$ 6,782</b> *

Notes

\* Revenue = 81.14% received and Expenditures = 48.71% spent

	YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$\$ REMAINING
<b>EXPENSES</b>					
Sale Supplies					
Library Shop Supplies	\$ 437.32	\$ 400	109.33%	\$ 171	\$ (37)
Library Shop Taxes & Credit Card Fees	\$ 1,088.96	\$ 1,400	77.78%	\$ 156	\$ 311
Online Sales - Supplies	\$ 82.11	\$ 800	10.26%	\$ (451)	\$ 718
Online Sales - Services	\$ 1,052.32	\$ 1,500	70.15%	\$ 52	\$ 448
Online Sales - Shipping Charges	\$ 750.00	\$ 3,000	25.00%	\$ (1,250)	\$ 2,250
Holiday Shop Supplies (Sept-Nov)	\$ 229.62	\$ 1,500	15.31%	\$ 230	\$ 1,270
Coffee Supplies	\$ 596.90	\$ 1,000	59.69%	\$ (70)	\$ 403
Other Revenue Supplies					
Membership Supplies	\$ 10.99	\$ 150	7.33%	\$ 11	\$ 139
Fundraiser Supplies	\$ 50.00	\$ 100	50.00%	\$ 50	\$ 50
Library Meeting Supplies	\$ -	\$ 200	0.00%	\$ (133)	\$ 200
Library Materials & Support					
General Supplies	\$ 20.50	\$ 100	20.50%	\$ (46)	\$ 80
Christmas Decorations	\$ -	\$ 3,000	0.00%	\$ -	\$ 3,000
General Services	\$ -	\$ -	0.00%	\$ -	\$ -
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)	\$ -	\$ -	0.00%	\$ -	\$ -
Program Supplies					
Adult Program Supplies	\$ 401.69	\$ 800	50.21%	\$ (132)	\$ 398
Winter Reading Program	\$ -	\$ 500	0.00%	\$ (333)	\$ 500
YA Program Supplies	\$ 340.33	\$ 1,500	22.69%	\$ (660)	\$ 1,160
Children's Program Supplies	\$ 716.60	\$ 2,000	35.83%	\$ (617)	\$ 1,283
All Family Special Programs	\$ -	\$ 800	0.00%	\$ (533)	\$ 800
Summer Reading Program	\$ 1,000.00	\$ 1,000	100.00%	\$ 333	\$ -
General Program Supplies	\$ 424.98	\$ 750		\$ (75)	\$ 325
Outreach/Volunteer					
Outreach-General	\$ 4,715.23	\$ 3,000	157.17%	\$ 1,715	\$ (1,715)
Book Weeks	\$ -	\$ 150	0.00%	\$ (100)	\$ 150
Holiday Handout Supplies	\$ 500.00	\$ 750	66.67%	\$ -	\$ 250
Business Outreach	\$ -	\$ 200	0.00%	\$ (133)	\$ 200
School Outreach	\$ -	\$ 100	0.00%	\$ (67)	\$ 100
Volunteer Recognition	\$ 125.00	\$ 300	41.67%	\$ (75)	\$ 175
Dues & Luncheons	\$ -	\$ 225	0.00%	\$ (150)	\$ 225
Staff Support					
Booster Bunch	\$ 4,152.15	\$ 4,750	87.41%	\$ 985	\$ 598
MLIS Scholarship	\$ -	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$ 830.15	\$ 3,500	23.72%	\$ (920)	\$ 2,670
<b>Total Expenses</b>	<b>\$ 17,524.85</b>	<b>\$ 35,975</b>	<b>48.71%</b>	<b>\$ (761)</b>	<b>\$ 18,450</b>
<b>Net Difference</b>	<b>\$ (1,256.36)</b>	<b>\$ (15,925)</b>			