

Friends of the Brownsburg Public Library
January 2023 Financial Report

Friends of the Brownsburg Public Library							
Balance Sheet							
Year to Date 2023							
	January 1, 2023 Cash Balance	Revenues	Expenditures	Account Transfers	January 31, 2023 Cash Balance	Interest Rate	
Hendricks County Bank	\$ 4,051.21	\$ 3,276.79	\$ 1,952.08	\$ -	\$ 5,375.92	0.03%	
First Merchants Money Market	\$ 33,135.12	\$ 20.97	\$ -	\$ -	\$ 33,156.09	0.70%	

January 2023 Expenses - \$1,952.08

Date	Check #	Vendor	Amount	Expense – Note
1/6/23	4526	Amazon Capital Services	\$325.93	Coffee Supplies - \$107.31 Online Sales – Supplies - \$35.99 Adult Program Supplies - \$104.05 YA Program Supplies - \$8.35 Children’s Program Supplies - \$28.30 Graphics Room Supplies - \$41.93
1/6/23	4527	Monsoon	\$99.00	Online Sales Services
1/6/23	4528	Staples Business Credit	\$123.85	Graphics Room Supplies
1/9/23	4529	VOID		Set Up Amazon Smiles
1/10/23	4530	Brownsburg Public Library	\$450.00	Donations – Shoemaker & Knapp – move to Operating-Gifts
1/13/23	4531	Kelsey Abernathy	\$32.63	YA Program Supplies
1/13/23	4532	First Merchants Cardmember Service	\$190.38	YA Program Supplies - \$40.38 Online Sales – Shipping Charges - \$150.00
1/19/23	4533	First Merchants Cardmember Service	\$46.20	Booster Bunch - \$5.00 Online Sales – Services - \$41.20
1/26/23	4534	Kelsey Abernathy	\$50.00	Booster Bunch – Resignation Gift
1/27/23	4535	Kelsey Abernathy	\$66.27	YA Program Supplies
1/31/23	4536	Chase Card Services	\$299.00	Booster Bunch
Automatic Payments				
1/31/23		January Credit Card Fees	\$38.46	
1/31/23		January Online Credit Card Fees (Stripe)	\$9.79	Memberships and Memorials via CC
Cash Reimbursement				
1/6/23		Sophia’s Last Day Treats	\$3.82	Booster Bunch
Other				

1/10/23		Indiana Department of Revenue	\$768.32	2022 Sales Tax for Coffee Sales, Library Shop & Holiday Shop
1/27/23	4425	Check Voided – First Merchant 12/29/2021	(\$50.00)	
1/27/23	4426	Check Voided – First Merchant 12/29/2021	(\$51.57)	

\$1,952.08

Friends Membership

Year	Members	# of New	% of New	Total \$	Avg Gift	Total Mailed
2018	58	17	29%	\$2,375	\$41	178
2019	84	40	48%	\$3,695	\$44	1,054
2020	106	53	50%	\$4,180	\$39	1,164
2021	108	56	52%	\$4,565	\$42	862
2022	121	45	37%	\$5,320	\$44	819
2023	92	12	13%	\$4,900	\$53	825

Mailed on December 5, 2022 to 118 Members and 707 prospective members. As of 2/7/2023, we received 92 membership forms.

- 12 new (2% of 707 prospective members)
- 80 returning (68% of 118 members)

2023 Revenue Analysis							
	Revenue	Expense	% of Expenses to Revenue	% of Profit to Revenue	Profit/Loss	% of each to the total	
Library Shop	\$ 514.70	\$ 816.57	159%	-59%	\$ (301.87)	-22%	
Online Sales	\$ 440.25	\$ 224.62	51%	49%	\$ 215.63	16%	
Holiday Shop (2023)	\$ -	\$ -	#DIV/0!	#DIV/0!	\$ -	0%	
Coffee Sales	\$ 89.00	\$ 107.31	121%	-21%	\$ (18.31)	-1%	
Membership	\$ 1,450.00	\$ -	0%	100%	\$ 1,450.00	108%	
	\$ 2,493.95	\$ 1,148.50			\$ 1,345.45		

Library Shop - Paid 2022 Sales Tax in January for \$768.32

**BROWNSBURG PUBLIC LIBRARY
REVENUE AND EXPENSE STATEMENT
As of January 31, 2023**

		YEAR TO DATE	BUDGET	% RECEIVED	OVER/(UNDER) TO DATE	\$\$ OUTSTANDING
REVENUES						
Sales						
Library Shop (Jan - Nov)	\$	514.70	\$ 5,000	10.29%	\$ 60	\$ 4,485
Online Sales	\$	440.25	\$ 4,000	11.01%	\$ 107	\$ 3,560
Holiday Shop (December)	\$	629.25	\$ 4,000	15.73%	\$ 629	\$ 3,371
Coffee Sales	\$	89.00	\$ 1,000	8.90%	\$ 6	\$ 911
Fundraiser	\$	-	\$ 1,000	0.00%	\$ -	\$ 1,000
Other Revenues						
Membership (Dec - March)	\$	1,450.00	\$ 4,000	36.25%	\$ 450	\$ 2,550
Donations	\$	153.46	\$ 1,000	15.35%	\$ 70	\$ 847
Interest Earned	\$	21.10	\$ 50	42.20%	\$ 17	\$ 29
Miscellaneous Revenues	\$	-	\$ -			\$ -
Program Revenues						
Adult Program Fees	\$	-	\$ -			\$ -
YA Program Fees	\$	-	\$ -			\$ -
Children's Program Fees	\$	-	\$ -			\$ -
Total revenues	\$	3,297.76	\$ 20,050	16.45%	\$ 1,339	\$ 16,752 *

Notes

* Revenue = 16.45% received and Expenditures = 5.43% spent

		YEAR TO DATE	BUDGET	% USED	OVER/(UNDER) TO DATE	\$ REMAINING
EXPENSES						
Sale Supplies						
Library Shop Supplies	\$	-	\$ 400	0.00%	\$ (33)	\$ 400
Library Shop Taxes & Credit Card Fees	\$	816.57	\$ 1,400	58.33%	\$ 700	\$ 583
Online Sales - Supplies	\$	35.99	\$ 800	4.50%	\$ (31)	\$ 764
Online Sales - Services	\$	88.63	\$ 1,500	5.91%	\$ (36)	\$ 1,411
Online Sales - Shipping Charges	\$	100.00	\$ 3,000	3.33%	\$ (150)	\$ 2,900
Holiday Shop Supplies (Sept-Nov)	\$	-	\$ 1,500	0.00%	\$ -	\$ 1,500
Coffee Supplies	\$	107.31	\$ 1,000	10.73%	\$ 24	\$ 893
Other Revenue Supplies						
Membership Supplies	\$	-	\$ 150	0.00%	\$ -	\$ 150
Fundraiser Supplies	\$	-	\$ 100	0.00%	\$ -	\$ 100
Library Meeting Supplies	\$	-	\$ 200	0.00%	\$ (17)	\$ 200
Library Materials & Support						
General Supplies	\$	-	\$ 100	0.00%	\$ (8)	\$ 100
Christmas Decorations	\$	-	\$ 3,000	0.00%	\$ -	\$ 3,000
General Services	\$	-	\$ -	0.00%	\$ -	\$ -
Library Materials (Online Resources, Equipment, Books, Magazines, Non-Print)	\$	-	\$ -	0.00%	\$ -	\$ -
Program Supplies						
Adult Program Supplies	\$	104.05	\$ 800	13.01%	\$ 37	\$ 696
Winter Reading Program	\$	-	\$ 500	0.00%	\$ (42)	\$ 500
YA Program Supplies	\$	107.25	\$ 1,500	7.15%	\$ (18)	\$ 1,393
Children's Program Supplies	\$	68.68	\$ 2,000	3.43%	\$ (98)	\$ 1,931
All Family Special Programs	\$	-	\$ 800	0.00%	\$ (67)	\$ 800
Summer Reading Program	\$	-	\$ 1,000	0.00%	\$ (83)	\$ 1,000
General Program Supplies	\$	165.78	\$ 750		\$ 103	\$ 584
Outreach/Volunteer						
Outreach-General	\$	-	\$ 3,000	0.00%	\$ (250)	\$ 3,000
Book Weeks	\$	-	\$ 150	0.00%	\$ (13)	\$ 150
Holiday Handout Supplies	\$	-	\$ 750	0.00%	\$ (63)	\$ 750
Business Outreach	\$	-	\$ 200	0.00%	\$ (17)	\$ 200
School Outreach	\$	-	\$ 100	0.00%	\$ (8)	\$ 100
Volunteer Recognition	\$	-	\$ 300	0.00%	\$ (25)	\$ 300
Dues & Luncheons	\$	-	\$ 225	0.00%	\$ (19)	\$ 225
Staff Support						
Booster Bunch	\$	357.82	\$ 4,750	7.53%	\$ (38)	\$ 4,392
Staff Risky Business Grant	\$	-	\$ 2,500	0.00%	\$ -	\$ 2,500
Staff In-Service	\$	-	\$ 3,500	0.00%	\$ -	\$ 3,500
Total Expenses	\$	1,952.08	\$ 35,975	5.43%	\$ (599)	\$ 34,023
Net Difference	\$	1,345.68	\$ (15,925)			